



# Town of Barnstable

## Planning & Development Department

### Parking Management Program

[www.townofbarnstable.us/Departments/parkingdivision](http://www.townofbarnstable.us/Departments/parkingdivision)  
367 Main Street Hyannis, MA 02601



Office: 508-862-4673

Fax: 508-778-2412

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## OCEAN STREET PARKING PERMIT PROCEDURE

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### PURPOSE:

To provide parking options to residents and local businesses requiring spaces in addition to what is required for said business at Ocean Street lot while also balancing visitor parking needs.

### PROCEDURE:

The Town of Barnstable Parking Program has adopted the following procedure regarding issuance of parking permits for the Ocean Street Lot:

Ocean Street Parking Permit is valid at Ocean Street Parking Lot only.

Town of Barnstable employees, businesses on Ocean Street, businesses located in the former Town Hall, or residents abutting the lot are eligible for a parking permit.

Permits will be issued only at 367 Main Street Hyannis through the Parking Management office.

Only ten (10) permits may be issued per allowed business.

The cost for each permit is \$100.00.

All Ocean Street permits expire on December 31<sup>st</sup> of every year.

Private Parking Lot businesses may only use Ocean Street Lot Parking Permits for employee use.

Businesses requesting a “floating” permit (assigned to a business rather than a specific vehicle) must submit a request in writing and approved at the discretion of the Director of Regulatory Services.

Permits issued to an individual or specific vehicle associated with an eligible business must provide a copy of valid vehicle registration.

Ocean Street Parking Lot is open to the public with metered parking therefore parking at lot is on a first come first serve basis and an Ocean Street Parking permit does not guarantee a parking space at Ocean Street Lot at the time of use.

Permit must be displayed properly in the driver’s side front windshield in order to be valid.

Permits are issued at the discretion of the Director of Regulatory Services per approval of the Town Manager and may be cancelled or revoked for failure to comply with these rules or other municipal or state laws.

### DISCLOSURE:

OCEAN STREET PARKING LOT PERMIT HOLDERS are not guaranteed a parking space at any time.



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### Permit Application Ocean Street Lot

Date: \_\_\_\_\_

Name of Applicant \_\_\_\_\_

Address \_\_\_\_\_

Phone number \_\_\_\_\_ Cell phone number \_\_\_\_\_

Business Name (if applying for employment purposes) \_\_\_\_\_

Business Address \_\_\_\_\_

Business phone number \_\_\_\_\_

Supervisors name \_\_\_\_\_

Email address \_\_\_\_\_

### Vehicle Information

License plate number \_\_\_\_\_ State \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

**\*You must provide proof of residency or proof of employment with your application to be considered for approval.**

#### Proof of Residency Examples

Drivers' License/Vehicle Registration  
Signed Copy of Lease  
Deed or Mortgage Statement  
Copy of Utility Bill (Gas, Electric or Cable)

#### Proof of Employment Examples

Letter from Employer  
Workplace ID badge  
Copy of Pay Stub