



Town of Barnstable Town Council

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TOWN COUNCIL
August 19, 2021
7:00 PM

Original posted on 8/17/2021@10:52am
updated on 8/18/2021 to include Item
2022-014 Appointments to a
Board/Committee/Commission

Councillors:

Matthew Levesque
President
Precinct 10

Paula Schnepf
Vice President
Precinct 12

Gordon Starr
Precinct 1

Eric R. Steinhilber
Precinct 2

Paul Hebert
Precinct 3

Nikolas Atsalis
Precinct 4

David W. Bogan
Precinct 5

Paul C. Neary
Precinct 6

Jessica Rapp Grasseti
Precinct 7

Debra S. Dagwan
Precinct 8

Tracy Shaughnessy
Precinct 9

Kristine Clark
Precinct 11

Jennifer L. Cullum
Precinct 13

Administrator:
Cynthia A. Lovell
Cynthia.Lovell@
town.barnstable.ma.us

Administrative
Assistant:
Kelly Crahan
Kelly.Crahan@
town.barnstable.ma.us

The August 19, 2021 Town Council Meeting of the Barnstable Town Council shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

1. The meeting will be televised live via Comcast Channel 18 or may be accessed via the Channel 18 livestream: <http://streaming85.townofbarnstable.us/CablecastPublicSite/watch/1?channel=1>

2. Remote Participation: Real-time public comment may be addressed to the Barnstable Town Council utilizing the Zoom video link or telephone number and access meeting code:

**Join Zoom Meeting <https://zoom.us/j/99926686809> Meeting ID: 999 2668 6809
US Toll-free 1-888 475 4499**

3. Written Comments may be submitted to:
https://tobweb.town.barnstable.ma.us/boardscommittees/towncouncil/Town_Council/Agenda-Comment.asp

PUBLIC SESSION

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF SILENCE

4. PUBLIC COMMENT

5. COUNCIL RESPONSE TO PUBLIC COMMENT

6. TOWN MANAGER COMMUNICATIONS

- **Update on the Local Comprehensive Management Plan
Elizabeth Jenkins, Director, Planning and Development**

7. ACT ON MINUTES (Including Executive Session)

8. COMMUNICATIONS- from elected officials, boards, committees, and staff, commission reports, correspondence and announcements

9. ORDERS OF THE DAY

- A. Old Business**
- B. New Business**

10. ADJOURNMENT

NEXT REGULAR MEETING: September 2, 2021

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A. OLD BUSINESS

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B. NEW BUSINESS

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Approve Minutes: August 5, 2021

Please Note: The lists of matters are those reasonably anticipated by the Council President which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may be discussed to the extent permitted by law. It is possible that if it so votes, the Council may go into execute session. The Council may also act on items in an order other than as they appear on this agenda. Persons interested are advised that in the event any matter taken up at the meeting remains unfinished at the close of the meeting, it may be continued to a future meeting, and with proper notice.

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-003
INTRO: 07/15/2021, 08/19/2021

2022-003 APPROPRIATION AND TRANSFER ORDER IN THE AMOUNT OF \$816,793 FROM COMMUNITY PRESERVATION UNDESIGNATED FUNDS FOR THE RENOVATION OF CENTERVILLE RECREATION PLAYGROUND LOCATED AT 524 MAIN STREET, CENTERVILLE, MA

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L. c. 44B, the amount of Eight Hundred Sixteen Thousand Seven Hundred Ninety-Three Dollars (**\$816,793**) be appropriated and transferred from the Undesignated Fund amount within the Community Preservation Fund for the purpose of replacing existing playground equipment with new Americans with Disabilities Act-compliant playground equipment and making renovations to provide ADA-compliant access at the Centerville Recreation Playground located at 524 Main Street, Centerville, MA, Map 207, Parcel 043; and that the Town Manager is authorized to contract for and expend the appropriation made available for this purpose, subject to oversight by the Community Preservation Committee.

SPONSOR: Mark S. Ells, Town Manager, upon recommendation of the Community Preservation Committee

DATE	ACTION TAKEN
<u>07/15/2021</u>	<u>Refer to Public Hearing 08/19/2021</u>

-
- Read Item
 - Motion to Open Public Hearing
 - Rationale
 - Public Hearing
 - Close Public Hearing
 - Council Discussion
 - Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2022-003
INTRO: 07/15/2021, 08/19/2021

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Lindsey Counsell, Chair, Community Preservation Committee
DATE: July 15, 2021
SUBJECT: Appropriation and Transfer Order in the amount of **\$816,793** from Community Preservation Undesignated Funds for the renovation of Centerville Recreation Playground located at 524 Main Street, Centerville, MA

BACKGROUND: At the March 15, 2021 Community Preservation Committee (CPC) meeting, the eight members present voted unanimously to recommend to the Town Council through the Town Manager, the Department of Public Work's request for \$816,793 in Community Preservation Undesignated Funds for the renovation of Centerville Recreation Playground. The proposal is to replace the existing outdated playground equipment with American with Disability Act (ADA)-compliant equipment as well as provide ADA-compliant playground surfaces; grading for an ADA-compliant pathway from the parking area to the playground; and landscaping. A request to fund this project was included in the Fiscal Year 2022 Capital Improvement Plan.

ANALYSIS: The Department of Public Works and Recreation Commission both identified the Centerville Recreation Playground as the number one priority playground in the Town of Barnstable requiring renovation and are believed to be the most heavily used playground in the Town of Barnstable. This playground is not located on school property so public access is not limited by school hours.

FISCAL IMPACT: This appropriation is provided from undesignated Community Preservation Fund which has an available balance of \$4,498,487. There is no impact on the general fund operating budget; annual maintenance will be covered by the existing operating budget.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager, upon recommendation of the Community Preservation Committee

VOLUNTEER ASSISTANCE: Lindsey Counsell, Chair, Community Preservation Committee

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-004
INTRO: 07/15/2021, 08/19/2021**

2022-004 APPROPRIATION AND TRANSFER ORDER IN THE AMOUNT OF \$125,000 FROM OPEN SPACE/RECREATION COMMUNITY PRESERVATION FUNDS FOR THE RENOVATION OF BARNSTABLE HOLLOW FIELD PLAYGROUND LOCATED AT 0 MILLWAY, BARNSTABLE, MA

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L. c. 44B, the amount of One Hundred Twenty Five Thousand Dollars (**\$125,000**) be appropriated and transferred from the amount set aside for open space and recreation within the Community Preservation Fund for the purpose of replacing existing playground equipment with new Americans with Disabilities Act-compliant playground equipment and making renovations to provide ADA-compliant access at the Barnstable Hollow Field Playground located at 0 Millway, Barnstable, MA, Map 299, Parcel 039; and that the Town Manager is authorized to contract for and expend the appropriation made available for this purpose, subject to oversight by the Community Preservation Committee.

SPONSOR: Mark S. Ells, Town Manager, upon recommendation of the Community Preservation Committee.

DATE	ACTION TAKEN
<u>07/15/2021</u>	<u>Refer to Public Hearing 08/19/2021</u>

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2022-004
INTRO: 07/15/2021, 08/19/2021

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Lindsey Counsell, Chair, Community Preservation Committee
DATE: July 15, 2021
SUBJECT: Appropriation and Transfer Order in the amount of **\$125,000** from Open Space/Recreation Community Preservation Funds for the renovation of Barnstable Hollow Field Playground located at 0 Millway, Barnstable, MA

BACKGROUND: At the March 15, 2021 Community Preservation Committee meeting, the eight members present voted unanimously to recommend the Department of Public Work's application for \$125,000 in Community Preservation Open Space/Recreation funds for replacement of existing playground equipment with new equipment at Barnstable Hollow Playground. The proposal is to replace the outdated playground equipment with ADA-compliant equipment as well as to provide ADA-compliant walkways, playground surfaces, and a safer transition between the playground and the field. New seating with shade and a water bottle filling station are also proposed. Recent renovations to the adjacent Barnstable Hollow Field by the Department of Public Works have included new and renovated fieldstone walls, clearing of vegetation, new irrigation system, drainage and installation of new athletic sod.

ANALYSIS: The Department of Public Works has identified this playground as one that receives extensive use. It is considered a priority playground in the Town.

FISCAL IMPACT: This appropriation is provided from the set-aside for open space and recreation funds within the Community Preservation Fund which has an available balance of \$1,067,500. There is no impact on the general fund; annual maintenance will be covered by the existing operating budget.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager, upon recommendation of the Community Preservation Committee.

VOLUNTEER ASSISTANCE: Lindsey Counsell, Chair, Community Preservation Committee

A. OLD BUSINESS (May be acted upon) (Roll Call Majority)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-009
INTRO: 08/05/2021, 08/19/2021

2022-009 APPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council appoints the following individuals to a multiple-member Board/Committee/Commission: **Comprehensive Financial Advisory Board:** Ronald Fone, as a regular member to a term expiring 06/2023; **Golf Committee:** Jason Aube, as a regular member to a term expiring 06/2024; Mark Bushway, as a regular member to a term expiring 06/2022; Bill Sylva, as a regular member to a term expiring 06/2022; **Planning Board:** Raymond Sexton, as a regular member to a term expiring 06/2022; **Youth Commission:** Daniel Gomes, as a regular student member to a term expiring 06/2022; Jaden Jeffries, as a regular student member to a term expiring 06/2022

SPONSOR: Appointments Committee

DATE	ACTION TAKEN
<u>08/05/2021</u>	<u>Referred to Second Reading 08/19/2021</u>

_____ Read Item
_____ Rationale
_____ Council Discussion
_____ Vote

B. OLD BUSINESS (May be acted upon) (Roll Call Majority)

BARNSTABLE TOWN COUNCIL

ITEM# 2022-010
INTRO: 08/05/2021, 08/19/2021

2022-010 REAPPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council reappoints the following individual to a multiple-member Board/Committee/Commission: **Old King's Highway Historic District Commission:** Jeffrey Goldstein, as an alternate member to a term expiring 06/2024

SPONSOR: Appointments Committee

DATE	ACTION TAKEN
<u>08/05/2021</u>	<u>Referred to Second Reading 08/19/2021</u>

-
- Read Item
 - Rationale
 - Council Discussion
 - Vote

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-011
INTRO: 08/05/2021, 08/19/2021**

2022-011 APPROPRIATION AND TRANSFER ORDER IN THE AMOUNT OF \$2.5 MILLION IN COMMUNITY PRESERVATION FUNDS TO INCREASE THE NUMBER AND AVAILABILITY OF COMMUNITY HOUSING UNITS IN THE TOWN OF BARNSTABLE

ORDERED: That, pursuant to the provisions of the Community Preservation Act, G. L. c 44B, the amount of One Million Sixty One Thousand Three Hundred and Thirty Two Dollars (\$1,061,332) be appropriated and transferred from the amount set-aside for Community Housing Funds within the Community Preservation Fund and the amount of One Million Four Hundred Thirty Eight Thousand Six Hundred and Sixty Eight Dollars (\$1,438,668) be appropriated and transferred from the budget reserve in the Community Preservation Fund to the Affordable Housing/Growth & Development Trust Fund, and that the Affordable Housing/Growth & Development Trust Fund Board is authorized to contract for and expend the total appropriation of Two Million Five Hundred Thousand Dollars (\$2,500,000) to increase the number and availability of community housing units within the Town of Barnstable by both funding and initiating projects and programs for that purpose, subject to oversight by the Community Preservation Committee.

SPONSOR: Mark S. Ells, Town Manager, upon recommendation of the Community Preservation Committee

DATE	ACTION TAKEN
<u>08/05/2021</u>	<u>Refer to Public Hearing 08/19/2021</u>

-
- Read Item
 - Motion to Open Public Hearing
 - Rationale
 - Public Hearing
 - Close Public Hearing
 - Council Discussion
 - Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2022-011

INTRO: 08/05 /2021, 08/19/2021

SUMMARY

TO: Town Council
FROM: Lindsey Counsell, Chair of Community Preservation Committee
THROUGH: Mark S. Ells, Town Manager
DATE: August 5, 2021
SUBJECT: Appropriation and Transfer Order in the amount of **\$2.5 million** in Community Preservation Funds to increase the number and availability of community housing units in the Town of Barnstable

BACKGROUND: At the July 19, 2021, Community Preservation Committee (CPC) meeting, the nine members voted unanimously for recommendation to the Town Council through the Town Manager, the Affordable Housing Growth & Development Trust Fund Board's request for \$2.5 million dollars in Community Preservation funds. Administered by the Trust, the purpose of the project is to increase the number and availability of community housing in Barnstable by both funding programs and projects and initiating same. This funding request represents a portion of the total project budget of \$3,416,059.55 with \$197,231 in matching funds provided by the Trust and \$718,828.45 uncommitted from the Fiscal Year 2020 allocation of \$2.5M.

Since February 2020 the Trust has expended and/or committed \$1,794,569.11 of CPA funds allocated to the Trust to address Barnstable's community housing needs. The Trust is seeking additional funds to be able to continue to focus on increasing Barnstable's affordable housing stock and respond to the heightened and ongoing housing affordability crisis which has been exacerbated by the pandemic, utilizing the Trust's unique flexibility to create, acquire, preserve, and support community housing. The Trust expects to continue to fund a variety of projects such as development activities including gap funding, land acquisition, new construction, and redevelopment of existing structures or buildings, and conversion of market rate units to affordable housing units. Additionally, the Trust plans to fund pre-development work to determine the viability of residential development on a site; seek partnerships for first time homebuyer's programs; and research potential use of Town-owned parcels for development of affordable housing. The project meets the criteria of the Community Preservation Act and is consistent with the Local Comprehensive Plan, the Housing Production Plan, and the Town Council Strategic Plan.

FISCAL IMPACT: This appropriation has no impact on the general fund since the entire amount is appropriated and transferred from the community preservation fund. \$1,061,332 of this request will be provided from the set-aside in the Community Preservation Fund for Community Housing and \$1,438,668 will be provided from the Community Preservation Fund's budget reserve which has a current available balance of \$1,872,562.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager, recommends approval of this appropriation.

STAFF ASSISTANCE: Mark A. Milne, CPA, Director of Finance

VOLUNTEER STAFF ASSISTANCE: Lindsey Counsell, Chair, Community Preservation Committee and its members

B. NEW BUSINESS (May be acted upon) (Roll Call Majority)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-013
INTRO: 08/19/2021**

**2022-013 APPROVAL TO CREATE A GIFT ACCOUNT TO PROVIDE
FINANCIAL ASSISTANCE TO FAMILIES FOR THEIR CHILDREN TO
PARTICIPATE IN BARNSTABLE RECREATION PROGRAMS**

ORDERED: That the Town Council hereby authorizes the creation of a gift account for the Barnstable Recreation Department whereby the department may accept gifts from individuals and organizations for the purpose of providing financial assistance to families to enroll their children in Town recreation programs.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2022-013
INTRO: 08/19/2021

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Patti Machado, Director, Recreation, Hyannis Youth and Community Center
DATE: August 19, 2021
SUBJECT: Approval to create a gift account to provide financial assistance to families for their children to participate in Barnstable Recreation Programs

BACKGROUND: The Barnstable Recreation Commission would like to start organizing fundraising events throughout the year to establish a fund to benefit any child in the Town of Barnstable whose family does not have the financial means to enroll their child in Barnstable Recreation Programs. To start fundraising, we ask the Town Council to approve the request to set up a Gift Fund where the funds brought in through these events will be held until they are properly allocated to specific programs within Barnstable Recreation. The Director of Recreation will be responsible for awarding financial assistance from the fund based upon established criteria.

FINANCIAL IMPACT: Donations received for this purpose will be held in the town treasury and accounted for in a separate special revenue fund. The Director of Recreation will be the responsible individual for overseeing their expenditure. Any unexpended funds at the end of the fiscal year will roll over to the new fiscal year and become available for their dedicated purpose.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager, recommends approval of this item.

STAFF ASSISTANCE: Patti Machado, Director, Recreation, Hyannis Youth and Community Center

B. NEWBUSINESS (First Reading) (Refer to Second Reading 09/02/2021)

BARNSTABLE TOWN COUNCIL

**ITEM# 2022-014
INTRO: 08/19/2021**

2022-014 APPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council appoints the following individuals to a multiple-member Board/Committee/Commission: **Disability Commission:** Warren Rutherford as a regular member to a term expiring 6/2024; **Human Services Committee:** Liz Rabideau, as a regular member to a term expiring 6/2024; **Zoning Board of Appeals:** Mark Hansen from the associates position to the full member position to a term expiring 6/2023

SPONSOR: Appointments Committee

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Vote