

Mid-Cape Cultural Council - Monthly Meeting Minutes	
Date/Time	July 10, 2023 6:36 PM
Location	Via Zoom
Facilitators	Sarah Thornington, Margeaux Weber Co-Chairs
Prepared by	Lynne Belfiore, Recording Secretary

Attendees	Initials	Role	Present	Excused	Absent
Sarah Thornington	ST	Co-Chair	X		
Margeaux Weber	MW	Co-Chair	X		
Mark Hopkins	MH	Treasurer	X		
Lynne Belfiore	LB	Recording Secretary	X		
Carolyn Ferrell	CF	Member	X		
Michele McCoy	MM	Member		X	
Rachel Youngling	RY	Member	X		
Kate McMahan	KM	Member	X		
Barbara Hersey	BH	Member	X		
Nicole LeCour	NL	Member	X		
Marcy Levington	ML	Member		X	

Minutes: June 14, 2023 APPROVED
Treasurer's Report: June 14, 2023 APPROVED
Status 2023: All paperwork has been submitted, waiting on final reports due Dec. 31.
Grant Liaisons: Most members have reached out to their assigned grantees and all will have by August meeting.
Council Board Vote: New board members will be nominated and elected at the August meeting. Job descriptions will be circulated by next meeting.
Committee Reports: Chalk Fest: October 9, 2023 Yarmouth Seaside Festival MM will organize and members will volunteer the day of the event. Media: CF will take over IG. NL will take over FB.
Signage and information re: Sun Compass: RY has been unable to contact artist. The sculptures were gifted to the town.
Multi-Council Convening: Falmouth, Mashpee, and Mid-Cape attended Discussion included best practices and challenges. These councils will work together and continue to reach out to other councils to try and promote grant cycle together. RY has reached out to Mindy Todd about a possible show to promote the grant cycle.
Adjourned 7:23 PM
Next Meeting: August 9, 2023 6:30 PM

Action Items (Note open items will be carried on in minutes until closed. Going forward numbering will restart in January with year ex: 1\_19)

No.	Action	Status	Owner	Date Raised	Reported Closed
09_22	ALL send a casual photo of self to CF for Social Media saying why you are on the council and what you do for fun. Include links personal links, if applicable.	OPEN	ALL	09_14_2022	
01_23	MW will complete a calendar of their monthly responsibilities.	OPEN	MW CF	01_11_2023	
04_12	All members will contact their assigned grantees.	OPEN	ALL	04_12_2023	
04_12	MW will create an agenda for Cape-wide Cultural Councils meeting.	OPEN	MW	04_12_2023	07-10-2023
06_14	ST will get final report from CC Cultural Center Rise and Shine.	OPEN	ST	06_14_2023	07_10_2023
06_14	ST will draft letter to CC Maritime Museum.	OPEN	ST	06_14_2023	07_10_2023
06_14	MM will reach out to Jan Butler and remind her to tag MCCC when advertising Seaside Festival.	OPEN	MM	06_14_2023	
06_14	ST will send out email regarding July meeting,	OPEN	ST	06_14_2023	07_10_2023
06_14	ST will send out a list of responsibilities for officers.	OPEN	ST	06_14_2023	
06_14	ST and RY will review Discovery Walk Contracts	OPEN	ST RY	06_14_2023	07_10_2023
07_10	RY will look for artist agreements filed at Town Hall.	OPEN	RY	07_10_2023	
07_10	ST will check for artist agreements in our files	OPEN	ST	07_10_2023	
07_10	MW will summarize the Conversation from the convening of the Councils	OPEN	MW	07_10_2023	
07_10	NL will create a graphic for Cape Cod Councils to use.	OPEN	NL	07_10_2023	

No.	Action	Status	Owner	Date Raised	Reported Closed
07_10	LB will send NL a link to Cape Cod Database of LLCs	OPEN	LB	07_10_2023	
07_10	ST will send NL info to include on graphic.	OPEN	ST	07_10_2023	
07_10	KM will reach out to News Director at Cape Media Center about the Grant Cycle opening.	OPEN	KM	07_10_2023	
07_10	KM will email members of the Yarmouth Artists Guild to recruit potential members.	OPEN	KM	07_10_2023	

Materials presented at meeting:

Meeting Agenda 07\_10\_2023 (submitted by Sarah Thornington and Margeaux Webber, Co-Chairs)

MCCC Minutes 06\_14\_2023 (submitted by Lynne Belfiore, Recording Secretary, MCCC)

MCCC Treasurer's Report 07\_10\_2023 (submitted by Mark Hopkins, Treasurer, MCCC)