

2023 JUN 13 2007
 10:00 AM
 10:00 AM

Mid-Cape Cultural Council - Monthly Meeting Minutes	
Date/Time	June 14, 2023 6:30 PM
Location	Selectboard Conference Room, 2nd floor, Barnstable Town Hall
Facilitators	Sarah Thornington, Margeaux Weber Co-Chairs
Prepared by	Lynne Belfiore, Recording Secretary

Attendees	Initials	Role	Present	Excused	Absent
Sarah Thornington	ST	Co-Chair	X		
Margeaux Weber	MW	Co-Chair	X		
Mark Hopkins	MH	Treasurer	X		
Lynne Belfiore	LB	Recording Secretary	X		
Carolyn Ferrell	CF	Member	X		
Michele McCoy	MM	Member	X		
Rachel Youngling	RY	Member	X		
Kate McMahan	KM	Member		X	
Barbara Hersey	BH	Member			
Nicole LeCour	NL	Member			
Marcy Levington	ML	Member			

Minutes: April 12, 2023 APPROVED
 May 10, 2023 APPROVED

Treasurer's Report: May 10, 2023 TABLED TO JULY MEETING

Status 2022: One final report due
 Status 2023: All paperwork has been submitted, waiting on final reports due Dec. 31.

Grant Liaisons: Most members have reached out to their assigned grantees and all will have by July meeting.

New Members/Committee Assignments: New members are asked to look at list of assignments and volunteer for one that piques their interest.

Committee Reports:
 Communications/Media CF has been actively posting on both FB and IG.
 Chalk Fest: October 9, 2023 Yarmouth Seaside Festival MM will organize and members will volunteer the day of the event.

Signage and information re: Sun Compass: RY will reach out to artist and have a conversation.

Multi-Council Convening: June 22 6:00-8:00 PM, Guyer Barn. Invitations sent. Agenda will be finalized.

Other: Officers will be nominated and elected at July meeting.

Adjourned 6:34 PM

Next Meeting: July 12, 2023 6:30 PM

Action Items (Note open items will be carried on in minutes until closed. Going forward numbering will restart in January with year ex: 1_19)

No.	Action	Status	Owner	Date Raised	Reported Closed
09_22	ALL send a casual photo of self to CF for Social Media saying why you are on the council and what you do for fun. Include links personal links, if applicable.	OPEN	ALL	09_14_2022	
01_23	MW will contact Town of Barnstable Support about possibility of Gmail access.	OPEN	MW	01_11_2023	06_14_2023
01_23	CF will contact Molly at Cultural Center	OPEN	CF	01_11_2023	06_14_2023
01_23	MW will contact Cape Cod CAN	OPEN	MW	01_11_2023	06_14_2023
01_23	MW, CF will complete a calendar of their monthly responsibilities.	OPEN	MW CF	01_11_2023	
02_23	MW will contact other councils for April meeting.	OPEN	MW	02_08_2023	05_10_2023
03_08	ST will contact Cordial Eye and Michael Leyden	OPEN	ST	03_08-2023	06_14_2023
03_08	ST will mail (via USPS) a letter to Rise and Shine Cultural Center re: final report	OPEN	ST	03_08_2023	06_14_2023
03_08	MM will research access for all council members to the council email.	OPEN	MM	03_08_2023	06_14_2023
04_12	ST will create and distribute list of liaison assignments.	OPEN	ST	04_12_2023	05_10_2023
04_12	All members will contact their assigned grantees.	OPEN	ALL	04_12_2023	
04_12	CF will contact Guyer Barn for potential meeting dates: May 2, 3, 4 between 6:30 and 8:00 PM	OPEN	CF	04_12_2023	06_14_2023
04_12	MW will create an agenda for Cape-wide Cultural Councils meeting.	OPEN	MW	04_12_2023	
05_10	MW will contact other councils for June meeting.	OPEN	MW	05_10-2023	06_14_2023

No.	Action	Status	Owner	Date Raised	Reported Closed
05_10	CF will contact Guyer Barn to reserve June 22 for meeting of Cape Cod Cultural Councils.	OPEN	CF	05_10-2023	06_14_2023
06_14	ST will get final report from CC Cultural Center Rise and Shine.	OPEN	ST	06_14_2023	
06_14	ST will draft letter to CC Maritime Museum.	OPEN	ST	06_14_2023	
06_14	MM will reach out to Jan Butler and remind her to tag MCCC when advertising Seaside Festival.	OPEN	MM	06_14_2023	
06_14	ST will send out email regarding July meeting.	OPEN	ST	06_14_2023	
06_14	ST will send out a list of responsibilities for officers.	OPEN	ST	06_14_2023	
06_14	ST and RY will review Discovery Walk Contracts	OPEN	ST RY	06_14_2023	

Materials presented at meeting:

Meeting Agenda 06_14_2023 (submitted by Sarah Thornington and Margeaux Webber, Co-Chairs)

MCCC Minutes 05_10_2023 (submitted by Lynne Belfiore, Recording Secretary, MCCC)

MCCC Treasurer's Report 06_14_2023 (submitted by Mark Hopkins, Treasurer, MCCC)