

A meeting of the Town of Barnstable's Barnstable Municipal Water Supply Board was held on May 20, 2025, at 5:00 PM remotely via ZOOM (as posted per instructions on the agenda) - "The May 20, 2025, meeting of the Barnstable Municipal Water Supply Board shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

**ALTERNATIVE PUBLIC ACCESS**

Remote access and participation; please utilize the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://townofbarnstable-us.zoom.us/j/83929149488>

Meeting ID: 839 2914 9488, US Toll-free 1-888-475-4499

In attendance were: Sam Wilson, Louise O'Neil, Timothy Stump and Carlos Barbosa.

Staff present: Hans Keijser, Supervisor, Water Supply Division, Matt Wrobel, P.E., Senior Project Manager-Water & Sewer and Tyler Gilman, P.E., Project Manager.

Also present: Kevin Sampson from Veolia.

A quorum being present, Chair Wilson called the meeting to order at 5:02 PM.

Chair Wilson states, "This meeting is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, to please make their presence known." None being heard; none is noted.

A motion was made and seconded to approve the agenda as amended: to strike the vote on agenda item: "118 Iyannough Road, land purchase opportunity, Maher well 1, wellhead protection issue, discussion & vote".

**VOTE: Unanimous in favor. The Agenda is approved as amended.**

A motion was made and seconded to approve the 4/15/25 meeting minutes.

**VOTE: Unanimous in favor. The 4/15/25 meeting minutes are approved.**

Twenty-year anniversary of the Hyannis Water System municipal ownership – Wilson informs the board that in commemorating this anniversary; he has sent a document outlining all of the water systems accomplishments since the towns ownership in 2005, to the town manager. O'Neil asks if any acknowledgement will be posted on the towns website. Wilson states that he has requested that these be read at the next town council meeting along with being posted on the town's website. He continues to thank all leadership people involved who have got the water system where it is today with these accomplishments.

Operations Report –

Sampson informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed and repaired in the month of April:

- Delivery of the new, prefabricated well building went well and was placed on its new foundation at the Mary Dunn #4 well site.
- An insertion valve on the old 16 inch water main was installed by the contractor as part of the Mary Dunn Road Bike Path project.
- The meter realignment and pipe project at the Mary Dunn Treatment Plant was completed.
- Carbon exchanges were completed on the Straightway #1 lead and lag vessels.
- Night flushing began on April 14<sup>th</sup> as part of the annual flushing program.

- The hydrant (H-267) was replaced at the #266 Lincoln Road location.
- A water main leak was repaired at the #19 Redwood Lane location.
- The annual calibration of all chlorine and PH analyzers was completed.
- A curb valve leak call was received, investigated and the homeowner was informed to complete the repair at the #16 Starbeam Lane location.
- A water main break resulting from a contractors error while performing a cut and cap at the #23 Pleasant Hill Road was repaired.

Sampson informs the board that the valve exercises are in full speed currently and he is hoping to have the deliverables completed or close to completion by the end of the fiscal year. Wilson states how the received revenues look good; Sampson concurs and states that the collections are going very well. Wilson also states that the pumping numbers are up a bit. Sampson states that this is most likely a result of the flushing program and seasonal service turn-on's.

All required monthly reports and sampling were completed and submitted on time.

Capital project update by Matthew Wrobel, Senior Project Manager (handout dated May 20, 2025, given) – Wrobel reviews the following projects and progress as follows:

1. New well exploration program, update – No change since last meeting.
2. Pilot testing project Mary Dunn & Airport wells – No change since last meeting.
3. New Straightway Water Treatment Facility (WTF) and Replacement of the Hyannis Port & Simmons Pond wells – Wrobel reports that (4) bids were received on Friday for the general contract. Wilson inquires if the projected additional funding needed is still accurate relative to the proposed cost estimate. Wrobel states that it is still unknown but will keep board updated. Barbosa requests details to enable his explanatory communication with his assigned town council members relative to the additional funding being requested. Wrobel also informs the board that the MassDEP SERO's office is requiring that a formal written request for conservation restrictions be distributed to all Zone-1 property owners relative to the proposed replacement of the Hyannisport well.
4. Lead Service Line Replacement – Wrobel reports that 60 on-site inspections have been completed out of the approximate 200 determined to be of unknown material. He adds that flagged services for potentially containing lead will be discussed for verification with Veolia staff. Wrobel also reports that Veolia has begun issuing account credits to those customers who participated.
5. Route 28 / Yarmouth Road project – No change since last meeting.
6. Route 28 East sewer expansion project, water main extension – No change since last meeting.
7. Ocean Street Water Main – Wrobel states that the water work is complete and as-built data will be submitted upon completion of the sidewalk work.
8. Mary Dunn 4 well building – Gilman reports that drawings for the RTU have been received and are currently being reviewed for construction and pricing. He adds that the extent of delays are unknown yet, but an updated project schedule should be available soon.
9. Mary Dunn 16" Transmission Main – Wrobel reports that the bid target date is the end of May, award in summer and start construction in the fall 2025.
10. Mary Dunn Tank #1 Rehabilitation – Wrobel states that the bids were received on 5/8/25 and are currently under review and a final decision is projected for 5/22. He states that 5 bids were received. Wilson asks how the bid amounts looked. Wrobel responded that 1 bid came in lower than expected.

Discuss additional capital funding request for the new Straightway Treatment Plant project – Keijser explains to the board the process for requesting additional funding from town council. He states that a firm amount will need to be voted on at June's board meeting. Barbosa asks if any materials are being purchased out of the country where tariffs may affect cost. Keijser states that yes, but he feels the contingencies will cover

these costs. Wilson thanks Keijser for diligently asking for well-on-target amounts needed. Wilson also asks the board to express to their town councilors that these fees are factored into the rate model.

118 Iyannough Road, land purchase opportunity, Maher well 1, wellhead protection issue, discussion – Wilson stresses to the board the need to keep an eye on this parcel for protection of the wellheads in the area. Keijser states that the DPW is in support of the land purchase to protect the Zone 1 area. O’Neil inquires if there are any other opportunities to purchase more land in the buffer zones.

State of Water Supply Conservation, drought status, follow-up – Keijser informs the board that Cape Cod is still presenting as a Level 2 Drought status, stating that nothing has changed. He adds that the State of Water Conservation notifications have been posted in all areas and only 1 call has been received to date inquiring about the conservation measures. O’Neil states that she has heard that the Town of Yarmouth has notified customers and inquires if there are any other water systems doing so. Keijser responds that all water systems are supposed to be notifying their customers.

FY26 Rates approved, follow-up – Keijser informs the board that the town manager has approved the rates, and they will be implemented in the billing system for the new fiscal year.

FY26 CIP approved, follow up – Keijser states that the 2 CIP projects were approved.

Water plant tours, Saturday June 7<sup>th</sup>, 2025, at 9:00 AM, 11:00 AM and 1:00 PM – It is stated that Wilson and O’Neil will be present. Barbosa suggests advising seasonal customers to shut off their water when they leave, possibly through their bills in July. Keijser will draft and have the message added to the bills starting in July.

Matters not reasonably anticipated by the Chair – Barbosa suggests advising seasonal customers to shut off their water when they leave, possibly through their bills in July. Keijser will draft and have the message added to the bills starting in July.

- Keijser informs the board that the FY 2026 Operating Budget will be voted on Thursday, June 5, 2025. He adds that he and Santos will be present at the town council meeting.

Meeting was adjourned at 6:16 PM.

*Respectfully submitted,*

*Marcia Sellitto*

*DPW, Water Supply Division –Administrative Assistant*

Materials presented at meeting:

- Meeting Agenda May 20, 2025 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 4/15/2025 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Copy of “Town Manager Comments on 20 Years of HWS (*presented by:* T.O.B.-DPW, Water Supply Div.)
- B.M.W.S.B. Monthly Report, April 2025 (*presented by:* Veolia)
- FY ’25 Pumping Projection spreadsheets, dated 5/9/2025 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY’25, dated 5/9/2025 (*presented by:* Hans Keijser)
- Copy of Capital Project spreadsheet, dated 5/20/2025, from DPW (*presented by:* Matt Wrobel & Tyler Gilman)
- Copy of CIP FY26 Rational, dated 2/12/2025 (*presented by:* Hans Keijser)
- Copy of email from Keijser to Steen, RE: 118 Iyannough Road, Hyannis, land purchase, dated 4/9/2025 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Copy of Massachusetts Drought Status map as of: 5/9/2025 (*presented by:* Hans Keijser)
- Copy of Mass DEP letter, RE: Drought Conditions Improve Across Several Regions in Massachusetts, dated 4/14/2025 (*presented by:* Hans Keijser)
- Copy of Front Office Script Water Restrictions, dated 4/29/2025 and copy of newspaper advertisement on 4/29/2025, RE: State of Water Supply Conservation 4/24/2025 (*presented by:* Hans Keijser)
- Copy of Approved Water Usage Rates For July 1, 2025, to June 30, 2026, dated 4/28/2025 (*presented by:* Hans Keijser)
- Copy of Approved Service Fees For July 1, 2025, to June 30, 2026, dated 4/28/2025 (*presented by:* Hans Keijser)
- Newspaper Clippings (*presented by:* Hans Keijser)