

A meeting of the Town of Barnstable's Hyannis Water Board was held on February 15, 2022 at 3:00 PM remotely via ZOOM (as posted per instructions on the agenda- "The February 15, 2022 Hyannis Water Board meeting of the Hyannis Water Board shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

ALTERNATIVE PUBLIC ACCESS

Remote access and participation, please utilize the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://zoom.us/j/92430375363>
Meeting ID: 924 3037 5363, US Toll-free 1-888-475-4499

In attendance (On Zoom) were: Steve O'Neil, Tom Holmes and Sam Wilson.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division and Nate Collins, Assistant Town Engineer.

Also present (On Zoom): Kevin Sampson from Suez Water.

A quorum being present (On Zoom), Chair O'Neil called the meeting to order at 3:00 PM.

A motion was made and seconded to approve the agenda.

VOTE: Unanimous in favor. The Agenda is approved.

A motion was made and seconded to approve the 1/18/22 meeting minutes.

VOTE: Unanimous in favor. The 1/18/22 meeting minutes are approved.

Operations Report –

Sampson informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and or water main breaks that were addressed and/or repaired in the month of January:

- Fire hydrant replacement (#311) located on Falmouth Road (just right of the back entrance of Barnstable High School) was completed.
- Cut, cap and new 2 inch meter service was completed at 10 Hyannis Avenue.
- Snow event resulted in Suez staff to plow and sand all treatment plant and well locations.
- Water main break located at the intersection of Marstons Avenue and Smith Street was repaired.
- No water call was received and investigated at 183 Bay Shore Drive, water service was restored.
- 2 inch water main was hit during a gas construction project located at 68 Ridgewood Avenue, water main was repaired.
- Water service leak call was received at 38 Shady Lane, curb stop was shut off and customer was informed of a town approved contractor to schedule repair at their expense.
- 4 hour training and maintenance session for Suez staff from Trojan Technologies occurred relative to proper UV bulb replacement and trouble-shooting methods for potential future issues should they occur.
- Storm preparation and maintenance was made by Suez staff for all water system locations as a result of the blizzard 2022.

O'Neil comments on the pumping numbers being up, Keijser adds that receivables are also reflecting this and comments how the rate model is showing that it is well tuned relative to accuracy in the projections. O'Neil asks how the accounts receivables are coming along, Keijser comments that they are slow but moving along. Sampson informs the board that the deliverables are coming along and states that they are able to continue with meter changes which normally prove to be a bit challenging this time of year.

All required monthly reports and sampling were completed and submitted on time.

Airport Well Lease / Memorandum of Understanding (MOU), expiring February 28, 2023, discussion (handout given) – It is discussed among the board how this is a major issue explaining how this was once a lease when privately owned and had become a MOU upon the town purchasing the water system. It is discussed of the payment fluctuations that have occurred over the years with them being approximately \$19,000/yr. in 2013 to the current of approximately \$55,328 in 2022. It is discussed how the payments need to be renegotiated relative to the fair market value of an independent appraisal. O'Neil questions if an independent appraisal was done when the MOU was established, Keijser states that there was an independent appraisal done expressing that the appraisal came in much lower than what the airport was requesting for the land. Keijser will proceed with an updated appraisal and have appraiser review old numbers and CPI (Consumer Price Index). Keijser asks who will do the negotiation. O'Neil states he will discuss with town manager and DPW Administration. He adds that he and Wilson will represent the board side.

Open spot for a water board member, commercial rate payer, letter of interest to the Town Manager – O'Neil informs the board that Wilson has communicated of an interest from Amy from Sports Port located on West Main Street who is a business rate payer. O'Neil asks Wilson if she has sent an email to the town manager. Wilson states he will follow up with her by the end of the week. Keijser expresses that he would like to give her a tour of the water system when the weather is better.

Capital project update by Nate Collins, Assistant Town Engineer – Collins informs the board of the following:

- COMM Permanent Interconnection- Collin informs the board that small electrical work and sign-off of Robert B. Our work is currently being finalized.
- Pilot testing project Mary Dunn & Airport wells and Hyannis Port, Simmons Pond & Straightway wells- Collins informs the board that they received the final report for the Straightway / Hyannis Port location and is currently under review. He explains that the Mary Dunn #4 well building needs to be done first before starting on the pilot testing aspect for that location.
- New well exploration program, update – Collins informs the board that additional testing is currently being coordinated for Sites B & C.
- Mary Dunn 4, replacement well construction, update – Collins reports that the bid documents are currently being prepared.
- Vineyard Wind / Phinneys Lane water main replacement project – Collins informs the board that construction is on-going and confirms that the contractor will commence in the spring of 2022 for the waterline replacement on Phinneys Lane.
- Route 28 sewer project, water main extension – Collins informs the board that plans have been submitted and are currently at 90% completion; under review. He is projecting this to go out to bid in the spring and construction start in the fall of 2022.
- Ocean Street Water Main / Extension – Collins informs the board that this is currently being submitted for Capital Improvement Project (CIP) FY 2023 and will be coordinated in collaboration with the DPW sidewalk improvement project.
- Route 28 / Yarmouth Road project – Collins informs the board that the water works portion of this project is anticipated to commence in the spring 2022.

Matters not reasonably anticipated by the Chair – Keijser informs the board of a meeting tomorrow of the West Barnstable Fire District, highlighting on item #4 of their agenda, of a water well in West Barnstable which he will brief the board members on. He also reviews the CIP FY 2023 (handout) and where they are relative to the order of being heard from town council; along with the proposed 7% increase in rates and fees for FY 2023. O’Neil will go to the land acquisition to see what parcels of land may be possibly available for future wells.

Meeting was adjourned at 3:44 PM.

Respectfully submitted,

Marcia Sellitto

DPW, Water Supply Division –Administrative Assistant

Materials presented at meeting:

- Meeting Agenda February 15, 2022 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 1/18/2022 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- H.W.B. Monthly Report, January 2022 (*presented by:* Suez Water)
- FY '22 Pumping Projection spreadsheets, dated 2/9/2022 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'22, dated 2/9/2022 & 2/10/2022 (*presented by:* Hans Keijser)
- Copy of executed Memorandum of Understanding (MOU) between Town of Barnstable-DPW, Water Supply Division and the Barnstable Municipal Airport, dated July 21, 2015 (*presented by:* Hans Keijser)
- Copy of Hyannis Water System Water Demand / Need, dated 2/4/22 (*presented by:* Hans Keijser)
- Copy of Hyannis Water System Water Production Capabilities PFAS6 MCL at 0.02ng/l, Interim Filters operational, dated 2/4/22 (*presented by:* Hans Keijser)
- Copy of Proposed FY 2023 Capital Improvement Plan (*presented by:* Hans Keijser)
- Copy of Proposed 7% increase; Proposed Service Fees for Fiscal Year 2023, for July 1, 2022 to June 30, 2023, dated 1/21/2022 (*presented by:* Hans Keijser)
- Copy of Proposed 7% increase; Proposed Water Usage Rates for July 1, 2022 to June 30, 2023, dated 1/21/2022 (*presented by:* Hans Keijser)
- Newspaper articles (*presented by:* Hans Keijser)