

A meeting of the Town of Barnstable's Barnstable Municipal Water Supply Board was held on February 20, 2024, at 5:00 PM remotely via ZOOM (as posted per instructions on the agenda) - "The February 20, 2024, meeting of the Barnstable Municipal Water Supply Board shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

ALTERNATIVE PUBLIC ACCESS

Remote access and participation, please utilize the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://townofbarnstable-us.zoom.us/j/81431534314>

Meeting ID: 814 3153 4314, US Toll-free 1-888-475-4499

In attendance (On Zoom) were: Sam Wilson, Jonathan Jaxtimer, Amy Wrightson and Timothy Stump.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division, Matt Wrobel, P.E., Project Engineer II – CWMP and Kris Clark, Town Council.

Also present (On Zoom): Chris Glosson from Veolia.

A quorum being present (On Zoom), Chair Wilson called the meeting to order at 5:02 PM.

A motion was made and seconded to approve the agenda.

**VOTE: Unanimous in favor. The Agenda is approved.**

A motion was made and seconded to approve the 1/16/24 meeting minutes.

**VOTE: Unanimous in favor. The 1/16/24 meeting minutes are approved.**

Operations Report –

Glosson informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed and repaired in the month of January:

- Inspection of a cut and cap was completed at #170 5<sup>th</sup> Avenue.
- Service repair was completed at #209 Longview Avenue.
- Inspection of a new water service was completed at #64 Pine Street.
- A second heater was installed at the Mary Dunn Treatment Plant location.
- A welding repair was completed on one of the carbon filter vessels at the Mary Dunn location when a leak was detected during one of the carbon exchanges.
- A customer call of water bubbling up in the roadway prompted an investigation and water main repair at the #145 Winter Street location.
- Annual clean & rehabilitation was completed on the Mary Dunn #3 well.
- Carbon exchange was completed on the Mary Dunn #3 lead vessel.

Glosson adds that the deliverables are on target and the annual flushing program is on schedule to commence in the next month or two. Wilson states that the receivables look good, and he thanks Glosson for presenting in place of Sampson today.

All required monthly reports and sampling were completed and submitted on time.

Capital project update by Mike Tieu, Senior Project Manager Water & CWMP (handout dated February 20, 2024, given) – Wrobel reviews the following projects and progress as follows:

1. New well exploration program, update – Weston & Sampson staff have been conducting field studies and staking locations for new test wells. Clark requests a courtesy call when the equipment will be placed out into the field. Wrobel concurs and also states that customer notifications will also be sent out prior to work.
2. Pilot testing project Mary Dunn & Airport wells and Hyannis Port, Simmons Pond & Straightway wells- Mary Dunn pilot work is complete, no change since last meeting. The contract is still with the town's legal department for review on the climate-controlled GAC (granular activated carbon) enclosure of the carbon vessels located at the Straightway facility.
3. Lead Service Line Replacement – Engineering firm, Kleinfelder has supplied DPW Engineering and Hyannis Water System with a sample postcard used in another municipality to develop customer outreach materials for review. Kleinfelder continues to review tie cards and other collected data in Phase 1. It has been determined that Blueconduit (a machine learning predictive modeling company) would not prove to be beneficial with Hyannis Water System's needs.
4. Route 28 / Yarmouth Road project – No change since last meeting.
5. Route 28 East sewer expansion project, water main extension – No change since last meeting.
6. Ocean Street Water Main – No change since last meeting.
7. Mary Dunn 4 well building – Invitation for Bid process started. Pre-bid meeting completed and working towards releasing out to bid.
8. Mary Dunn 16" Transmission Main – The engineering firm is currently working through the final stages of permit review with the Massachusetts Department of and is close to final permit approval.
9. Mary Dunn Tank #1 Rehabilitation – 100% design is complete and is being reviewed by DPW Engineering and Hyannis Water System.

Wilson states he's glad that many projects are moving towards the bidding process.

Review Capital for FY 2025 (handout given) – Keijser reviews and summarizes the following four capital requests that are currently under review with Town Council:

1. Pipe Replacement and Upgrade Program, \$1.5M
2. Water Supply Wells, Pump Station and Treatment Plant repair and upgrade program, \$200,000
3. Straightway Filtration Plant, Construction, \$35.5M
4. Mary Dunn Filtration Plant, Design, \$2.6M

Hyannis Water System Tours / Open Houses, discussion – Keijser and the board discuss tour options and agree to conduct tours for the following dates and times: April 20 & 21, 27 & 28, with two rounds per day, during the hours of: 9am – 11am and 11 am – 1pm. Keijser states the interest expressed by CFAC to partake in available tours. Wilson will send an email out to CFAC and town council members inviting them to partake in available tour dates and times. Clark thanks the board for the tour opportunities and feels this is a great idea for the town councilors. She suggests the possibility of posting these tour opportunities on the town council's agenda for public notice purposes. Wilson asks the board to speak with councilors relative to the best available tour dates for them.

Matters not reasonably anticipated by the Chair – Wilson and Keijser will work on a presentation relative to the water departments future plans which was requested by the town council president for the town council meeting on the 29<sup>th</sup> at 6pm.

Meeting was adjourned at 5:43 PM.

*Respectfully submitted,*

*Marcia Sellitto*

*DPW, Water Supply Division –Administrative Assistant*

Materials presented at meeting:

- Meeting Agenda February 20, 2024 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 1/16/2024 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- B.M.W.S.B. Monthly Report, January 2024 (*presented by:* Veolia)
- FY '24 Pumping Projection spreadsheets, dated 2/12/2024 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'24, dated 2/12/2024 (*presented by:* Hans Keijser)
- Copy of Capital Project spreadsheet, dated 2/20/2024, from Mike Tieu (*presented by:* Matt Wrobel)
- Copy of CIP FY25 Rational, dated 8/9/2024 (*presented by:* Hans Keijser)
- Copy of Barnstable Municipal Water Supply Board; Councilor Assignments, dated 1/17/2024 (*presented by:* Hans Keijser)
- Copy of Proposed Water Usage Rates For July 1, 2024 to June 30, 2025, dated 1/18/2024 (*presented by:* Hans Keijser)
- Copy of Proposed Service Fees for Fiscal Year 2025 For July 1, 2024 to June 30, 2025, dated 1/18/2024 (*presented by:* Hans Keijser)
- Newspaper Clippings (*presented by:* Hans Keijser)