

# APPOINTMENTS COMMITTEE MEETING

March 15, 2024

3:00pm

Councilor Jeffrey Mendes (Chair)  
Councilor Kris Clark (Vice Chair)  
Councilor Kristin Terkelsen  
Councilor Seth Burdick  
Councilor Charles Bloom

## MEETING MINUTES

Chair of Committee Councilor Jeffrey Mendes opened the meeting of the Appointments Committee in the Selectmen's Conference Room at 3:30pm and made the following announcement:

This meeting is being recorded and will be rebroadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, please make their presence known. This meeting will be replayed via Xfinity Channel 8 or high definition Channel 1072. It may also be accessed via the Government Access Channel live video on demand archives on the Town of Barnstable's website: <https://streaming85.townofbarnstable.us/CablecastPublicSite/?channel=1>

The administrator to the Town Council took Roll call, all members present with the exception of Vice Chair Councilor Kris Clark

The Chair of Committee asked for public comment via the Zoom link provided to the Public.

Mr. Larry Morin (no comment, just listening)

The Chair of the Committee welcomed Mr. Larry Decker who is interested in serving on the Licensing Board as a full member. He has been an associate member since 2015.

**Town of Barnstable** Barnstable Town Council

**Board/Committee/Commission Application Form** '15 JUL10 PM1:39

Name: Larry Decker Address: 346 Sea Street, Hyannis, MA 02601

Mailing Address: (same) E-mail: ldecker1@msn.com

Telephone: (H) 508-790-5894 (W) \_\_\_\_\_ (Cell) 518-424-7741

Educational Background: Graduate - Bentley School of Accounting (1960)

Work Experience: Most recent 10 Years Corporate Controller (retired 2005) Prior - 15 years as Corporate Treasurer

Are you a resident and registered to vote in the town of Barnstable? Yes  No  Have you applied in the past? Yes  No  If yes, please when & which committee: \_\_\_\_\_

**REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.**

Please check (not more than five) of interest:

<input type="checkbox"/> Agricultural Commission	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee	<input type="checkbox"/> Personnel Board
<input type="checkbox"/> Airport Commission	<input type="checkbox"/> Golf Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee	<input type="checkbox"/> Health, Board of	<input type="checkbox"/> Public Works Commission
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Historical Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Cable TV Advisory Committee	<input type="checkbox"/> Housing Committee	<input type="checkbox"/> Renewable Energy Commission
<input type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> Human Services Committee	<input type="checkbox"/> Sandy Neck Board
<input type="checkbox"/> Comprehensive Financial Advisory Committee	<input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission	<input type="checkbox"/> Scholarship Committee
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Jane Eshbaugh Community Service Award Committee	<input type="checkbox"/> Shellfish Committee
<input type="checkbox"/> Council on Aging	<input type="checkbox"/> JFK Memorial Trust Fund	<input type="checkbox"/> Trust Fund Advisory Board
<input type="checkbox"/> Cultural Council	<input type="checkbox"/> Land Acquisition & Preservation Committee	<input type="checkbox"/> Water Quality Advisory Committee
<input type="checkbox"/> Disability Commission	<input checked="" type="checkbox"/> Licensing Authority	<input type="checkbox"/> Waterways Committee
<input type="checkbox"/> Economic Development Commission	<input type="checkbox"/> Old Kings Hwy Historic District Commission (1 appointed position)	<input type="checkbox"/> Water Pollution Control Board
		<input type="checkbox"/> Youth Commission (high school students)
		<input type="checkbox"/> Zoning Board of Appeals

Signature: Larry Decker Date: 7/7/15

**NOTE:** Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX 508-862-4770. Please also note that resumes and letters of interest are subject to the Public Records Law. Applications will remain on file for 2 years.

Page 1 of 2  
Revised Feb 2013

Mr. Decker shared his personal and professional background, outlining his progression from an associate to acting as the clerk, and eventually holding meetings. He highlighted the challenges he faced, and improvements made. He explained the timeline from when he first became a member to waiting so long to be a full member. He enjoys being on the Committee, as it is a regulatory committee in the Town and feels they do good business and act in the best way possible for the decisions they need to make for all of Barnstable.

The Chair of the Committee asked about consensus, and how it is made possible on the Committee. Mr. Decker believes that the Licensing Board has consensus at every meeting, although we may not always agree, he believes his members do the best they can for Barnstable.

The Chair of Committee welcomed Mr. Charles “Tom” Coyle who has applied for the Council on Aging.

Mr. Coyle emphasized the importance of listening to grassroots needs to achieve consensus, using his work on a standard for chip communication as an example. He also shared his experiences with RFID and GPS tracking systems, and his involvement with the MIT group on wireless technologies. Mr. Coyle shared his motivations for community involvement. Mr. Coyle recommended simplifying operations and increasing outdoor activities at the senior center.

**Town of Barnstable**  
Application Form  
Board/Commission/Committee Application Form

Name: Charles T. COYLE Address: 30 IRVING ST. CENTERVILLE, MA 02632  
 Mailing Address: 30 IRVING ST. CENTERVILLE, MA 02632 E-mail: tcoble77@yahoo.com  
 Telephone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (Cell) 781-290-7468  
 Educational Background: BS Engineering, U.S. Military Academy West Point  
 Work Experience: 5 years helicopter pilot U.S. Army, 20+ years wireless test-analyst  
 Are you a resident and registered to vote in the town of Barnstable? Yes  No  Have you applied in the past? Yes  No  If yes, please when & which committee: \_\_\_\_\_

**REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.**

Please check (not more than five) of interest:

<input checked="" type="checkbox"/> Airport Commission	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee	<input type="checkbox"/> Old Kings Hwy Historic District Commission
<input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee	<input checked="" type="checkbox"/> Golf Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Historical Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Board of Health	<input type="checkbox"/> Housing Committee	<input type="checkbox"/> Sandy Neck Board
<input type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> Human Services Committee	<input type="checkbox"/> Scholarship Committee
<input type="checkbox"/> Comprehensive Financial Advisory Committee	<input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission	<input type="checkbox"/> Shellfish Advisory Board
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Infrastructure & Energy Committee	<input type="checkbox"/> Trust Fund Advisory Board
<input checked="" type="checkbox"/> Council on Aging	<input type="checkbox"/> Jane Esbrough Community Service Award Committee	<input type="checkbox"/> Water Quality Advisory Committee
<input type="checkbox"/> Cultural Council (Mid-Cape)	<input type="checkbox"/> JFK Memorial Trust Fund	<input type="checkbox"/> Waterways Committee
<input type="checkbox"/> Disability Commission	<input type="checkbox"/> Land Acquisition & Preservation Committee	<input type="checkbox"/> Youth Commission (high school students)
	<input type="checkbox"/> Licensing Authority	<input type="checkbox"/> Zoning Board of Appeals

Signature: E T Coyle Date: Jan 22, 2024

NOTE: Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX to: 508-862-4770. Or attach your application and email to Cynthia.Lovell@town.barnstable.ma.us  
 Additional documents (letter of interest & resume) should be included as well. Please apply at all times eve if a vacancy does not exist, as the membership changes often. If there are no current vacancies in your choice of appointment, your application will be kept on file for 2 years for future reference.

Bio - Charles T. Coyle tcoble77@yahoo.com, 781.290.7468

30 Irving Street Centerville, MA 02632

Charles' early career was in Army aviation, followed by twenty years in wireless technologies developing, selling and deploying solutions such as the Internet of Things (IoT) and RFID. A graduate of West Point, Charles was a test pilot in the U.S. Army, managing 240 people to supply and repair a fleet of 81 helicopters. He managed the airfield in Fort Ord, California.

Skills include:

strategy, planning, program management, marketing, sales, business development, fundraising, aviation, airfield management and partner development.

Charles led deployments and sales of Internet of Things wireless solutions, transforming operations and experiences for businesses and customers worldwide. A passionate entrepreneur, Charles played key leadership roles in four successful startup companies, two of which were acquired for \$230M and \$380M. Charles also was a senior executive at Texas Instruments, Avery Dennison, Mark IV (EZ-Pass), EG&G and General Electric.

He is currently the President of Wireless Consulting Solutions, and served as the Chair of the MIT group for the Internet of Things for ten years, cited as having the best events at the MIT Enterprise Forum for many years.

Charles founded the Kendall Square Learning Project, an adult literacy program and was the Cambridge, MA Volunteer of the Year for the Massachusetts Coalition for Adult Education.

Councilor Terkelsen asked what Mr. Coyle might bring to the Council on Aging for ideas, or does he see something there that needs improvement. Mr. Coyle said most do not know it even exists, so he believes that more things should be announced about it, talk about it more, let others know what is offered there, and where it can be found. They have lots and lots of great information that doesn't seem to get out anywhere in the Community. There needs to be more walkability around there and possibly more activities.

The Committee members welcomed Maureen Hughes who has applied for the Council on Aging

Town of Barnstable  
Application Form  
Board/Commission/Committee Application Form

Name: Maureen Hughes Address: 55 Washuach Ave, Hyannisport 02647  
Mailing Address: P.O. Box 632 E-mail: mmb.114@aol.com  
Telephone: (H) 508-775-2278 (W) N/A (Cell) 203-801-8141

Please list school attended and (certificates or degrees earned)  
Boston College - School of Nursing BSN - Registered Nurse State of Mass.

Recent Work Experience/Employers/Profession: retired

Are you a resident and registered to vote in the town of Barnstable? Yes  No  Have you applied in the past? Yes  No  If yes, please when & which committee \_\_\_\_\_

REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.

Please rank in order of preference, (not more than five)

<input type="checkbox"/> Airport Commission	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee	<input type="checkbox"/> Old Kings Hwy Historic District Commission
<input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee	<input type="checkbox"/> Golf Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Historical Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Board of Health	<input type="checkbox"/> Housing Committee	<input type="checkbox"/> Sandy Neck Board
<input type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> Human Services Committee	<input type="checkbox"/> Scholarship Committee
<input type="checkbox"/> Comprehensive Financial Advisory Committee	<input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission	<input type="checkbox"/> Shellfish Advisory Board
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Infrastructure & Energy Committee	<input type="checkbox"/> Trust Fund Advisory Board
<input checked="" type="checkbox"/> Council on Aging	<input type="checkbox"/> Jane Eshbaugh Community Service Award Committee	<input type="checkbox"/> Water Quality Advisory Committee
<input type="checkbox"/> Cultural Council (Mid-Cape)	<input type="checkbox"/> JFK Memorial Trust Fund	<input type="checkbox"/> Waterways Committee
<input type="checkbox"/> Disability Commission	<input type="checkbox"/> Open Space Committee	<input type="checkbox"/> Youth Commission (high school students)
	<input type="checkbox"/> Licensing Authority	<input type="checkbox"/> Zoning Board of Appeal

Maureen M. Hughes 2/9/2024  
Signature Date

NOTE: Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX to: 508-863-4776. Or attach your application and email to [Council@town.barnstable.ma.us](mailto:Council@town.barnstable.ma.us) Additional documents (letter of interest & resume) should be included as well. Please always apply even if a vacancy does not exist, as memberships change often. If there are no current vacancies in your choices for appointment, your application will be kept on file for 2 years for future reference. Please be prepared to discuss your skill sets and any possible conflicts of interest.

**Resume**

Maureen M. Hughes

Education: Boston College, School of Nursing graduated 1960

**Professional Positions**

Lawrence Memorial Hospital School of Nursing, Medford, MA.  
Taught medical-surgical nursing. 1960-62

**Volunteer Positions**

Homeless not Hopeless, Inc., (transitional housing) Hyannis, MA.  
Director, February 2023 - present

Our Lady of Victory Church, Centerville MA. 2013-present  
Eucharistic Minister to local Senior Living residences and individuals  
Assist with Religious Education program

Save Twin Brooks  
Volunteer, 2002-present

United Way of Cape Cod and Islands, Hyannis, MA.  
Member, Allocations Committee, 2017-19

Liberation Programs, Inc. (residential and outpatient addiction services), Stamford, CT.  
Board Chair, 2004-7  
Director 1994-2010

Pacific House (Men's Homeless Shelter), Stamford, CT  
Board Chair, 1992-94  
Director and Committee Chair of Fundraising 1985-94  
Served as interim (unpaid) CEO 1990

Association of Junior Leagues, International  
Director, 1983-85  
Chair, Membership Diversity Committee

Junior League of Albany, NY  
President, 1974-6

55 Wachusett Avenue

P.O. 632  
Hyannis Port, MA 02647

February 9, 2024

To the Members of the Appointments Committee,

I am submitting this letter and resume to express my interest in serving on the Council of Aging. I have had a home in Hyannis Port since 1985 and moved here year-round in 2013, following the death of my husband. Prior to moving here, I had lived in a number of communities - Flint, MI, Albany, N.Y., Minneapolis, MI., Hartford, CT., New Canaan, CT. In each of these communities, I was actively involved in volunteer activities whether it be with the schools that my children attended, the churches that we belonged to or the local non-profit community organizations.

Although I did not work for pay after I had children, I utilized my professional training in organizations that dealt with homelessness, drug and alcohol addiction, as well as, gained training and experience through the years in fund raising, volunteer management, leadership and governance.

Over these past eleven years, I have followed Barnstable town government and especially the most recent election of Town Council members. I think Barnstable has a tremendous resource in the Adult Community Center. I believe that with the 'aging' population of the Cape and the significant number of early retirees moving to the Cape that it will be important to ensure that this Town provides activities and resources for this population.

I have given serious thought to my service on such a committee given my age, and although I am most certainly a 'senior,' I do not consider myself as such since I am very active and involved and believe that my prior experiences and involvements with non-profits through the years have provided me with skills and experiences that can be useful to a committee such as Council on Aging.

Thank you for your consideration of my application.

Sincerely,

  
Maureen M. Hughes



The Committee welcomed Conrad Watson who has applied for the Hyannis Main Street Waterfront Historic District Commission

**Town of Barnstable**  
Application Form  
Board/Commission/Committee Application Form

Name: Conrad Watson Address: 87 Boudoers Lane  
Mailing Address: \_\_\_\_\_ E-mail: Caribank@proxi.com  
Telephone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (Cell) 508-247-5682  
Educational Background: College +  
Work Experience: Real Estate 35 years  
Are you a resident and registered to vote in the town of Barnstable? Yes  No  Have you applied in the past? Yes  No  If yes, please when & which committee: GotS Committee

**REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.**

Please check (not more than five) of interest:

<input type="checkbox"/> Airport Commission	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee	<input type="checkbox"/> Old Kings Hwy Historic District Commission
<input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee	<input type="checkbox"/> Golf Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Historical Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Board of Health	<input type="checkbox"/> Housing Committee	<input type="checkbox"/> Sandy Neck Board
<input type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> Human Services Committee	<input type="checkbox"/> Scholarship Committee
<input type="checkbox"/> Comprehensive Financial Advisory Committee	<input checked="" type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission	<input type="checkbox"/> Shellfish Advisory Board
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Infrastructure & Energy Committee	<input type="checkbox"/> Trust Fund Advisory Board
<input type="checkbox"/> Council on Aging	<input type="checkbox"/> Jane Eshbaugh Community Service Award Committee	<input type="checkbox"/> Water Quality Advisory Committee
<input type="checkbox"/> Cultural Council (Mid-Cape)	<input type="checkbox"/> JFK Memorial Trust Fund	<input type="checkbox"/> Waterways Committee
<input type="checkbox"/> Disability Commission	<input type="checkbox"/> Land Acquisition & Preservation Committee	<input type="checkbox"/> Youth Commission (high school students)
	<input type="checkbox"/> Licensing Authority	<input type="checkbox"/> Zoning Board of Appeals

Conrad Watson Signature      12/22/2023 Date

**NOTE:** Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX to: 508-862-4770. Or attach your application and email to [Cynthia.lovell@town.barnstable.ma.us](mailto:Cynthia.lovell@town.barnstable.ma.us)  
Additional documents (letter of interest & resume) should be included as well. Please apply at all times even if a vacancy does not exist, as the membership changes often. If there are no current vacancies in your choice of appointment, your application will be kept on file for 2 years for future reference. Rev 01/19/22

Mr. Watson, a local businessman, discussed the state of Main Street in the Cape, focusing on the need for consensus among town representatives. Mr. Watson shared his business experience and his love for Main Street, noting the positive trends of rejuvenation. Cynthia highlighted the issue of insufficient parking and Walker’s theory on walkability. She proposed that adding services like a central supermarket could make the area more walkable. They concluded that the area could benefit from more businesses and services to enhance its walkability, particularly a supermarket on Main Street.

Mr. Watson shared his experiences and perspectives on renovating old buildings, emphasizing the importance of preservation over demolition. He highlighted successful projects and the impact of apartments and stores on Main Street's recovery. Mr. Watson discussed the need for a grocery store in the area where new students are moving into the area, expressing concerns about people's ability to live and walk in the area. He also mentioned the relocation of a Brazilian church and the upcoming opening of a grocery store in that location. Towards the end, he discussed a committee, mentioning two vacancies that needed to be filled, expressing a preference for a candidate with a real estate license, and emphasizing the importance of consensus in decision making.

The Chair of the Committee explained that there would not be a decision tonight for a recommendation and that the application process to apply would remain open until March 29, 2024, and that the Administrator to the Town Council would be in touch.

The Appointments Committee members welcomed Mr. Richards French who has applied for the open seat on the Sandy Neck Board. Mr. French had been a long member prior to his interview tonight and would like to be a member again.

**Town of Barnstable**  
Application Form  
Board/Commission/Committee Application Form

Name: Richards B. French Address: 80 Acre Hill Road, Barnstable Ma. 02630  
 Mailing Address: P.O.Box 823 E-mail: rfrench@capecod.net  
 Telephone: (H) (508) 362-2864 (W) \_\_\_\_\_ (Cell) (508) 280-3864

Educational Background: Barnstable High School class of 1961--US Navy 4.5 years  
Cape and Vineyard Electric (Now Eversource) 31 years, retired as a customer Service  
 Work Experience: Supervisor, Past President, Barnstable Historical Society, Lt. Barnstable Fire Dept.

Are you a resident and registered to vote in the town of Barnstable? Yes  No  Have you applied in the past? Yes  No  If yes, please when & which committee: Sandy Neck Board

**REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.**

Please check (not more than five) of interest:

<input type="checkbox"/> Airport Commission	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee	<input type="checkbox"/> Old Kings Hwy Historic District Commission
<input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee	<input type="checkbox"/> Golf Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Historical Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Board of Health	<input type="checkbox"/> Housing Committee	<input checked="" type="checkbox"/> Sandy Neck Board
<input type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> Human Services Committee	<input type="checkbox"/> Scholarship Committee
<input type="checkbox"/> Comprehensive Financial Advisory Committee	<input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission	<input type="checkbox"/> Shellfish Advisory Board
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Infrastructure & Energy Committee	<input type="checkbox"/> Trust Fund Advisory Board
<input type="checkbox"/> Council on Aging	<input type="checkbox"/> Jane Eshbaugh Community Service Award Committee	<input type="checkbox"/> Water Quality Advisory Committee
<input type="checkbox"/> Cultural Council (Mid-Cape)	<input type="checkbox"/> JFK Memorial Trust Fund	<input type="checkbox"/> Waterways Committee
<input type="checkbox"/> Disability Commission	<input type="checkbox"/> Land Acquisition & Preservation Committee	<input type="checkbox"/> Youth Commission (high school students)
	<input type="checkbox"/> Licensing Authority	<input type="checkbox"/> Zoning Board of Appeals

[Signature] January 28th, 2024  
 Signature Date

**NOTE:** Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX to: 508-862-4770. Or attach your application and email to [Cynthia.Lovell@town.barnstable.ma.us](mailto:Cynthia.Lovell@town.barnstable.ma.us). Additional documents (letter of interest & resume) should be included as well. Please apply at all times even if a vacancy does not exist, as the membership changes often. If there are no current vacancies in your choice of appointment, your application will be kept on file for 2 years for future reference. Rev 01/19/22

Mr. French discussed his personal experiences and changes at Sandy Neck, highlighting the evolution from a largely unregulated area to a more family-friendly and environmentally safe location. He emphasized the introduction of rules such as fire prevention measures, dog clean-up requirements, and the prohibition of certain items like glass containers. Mr. French also mentioned the collaboration between the board and the natural resources department in implementing these rules. He concluded by noting the future challenges, particularly in the face of extreme weather conditions, and expressed her desire to continue contributing to these changes.

The Committee welcomed Mr. Robert Frazee, who is currently a member on the Historical Commission as an alternate. The Historical Commission sent a letter to the Appointments Committee asking them to elevate Mr. Frazee to the full member position, and that it was the entire Committee sending the letter.

Mr. Frazee shared his experience and perspective on the preservation of historical buildings. He emphasized the importance of understanding the history and significance of these buildings, and how modern elements can complement them. Mr. Frazee also highlighted the challenges of assessing buildings and locations, and the need for personal evaluation and context. He discussed the potential loss of historical buildings and the need for careful decision making. Towards the end, he suggested training sessions for the Historical Commission to understand zoning overlays and incentive programs.

Robert P. Frazee

P. O. Box 309, #1747 Hyannis Road, Barnstable, MA 02630  
Mobile: 508-737-3119, E-mail: paddleflash@comcast.net

20 June 2023

**Summary of Academic, Work & Civic Experience re. Application for Barnstable Historical Commission**

Historic Preservation Research, Archaeology, Planning, Conservation, Advocacy & Consulting  
Heritage Resource Management with Non-Profit Volunteer Experience  
Small Business Startup and Administration  
Hospitality Front Office Management and Specialty Retail Operations

Historic Preservation Advisor / Advocate:

Provided both pro-bono and paid professional advice & advocacy for a variety of local non-profit owners of historic buildings, including several Town-owned buildings, such as the Old Selectman's Bldg., 1855 Customs House, Burgess House & Barn, Cape Cod Airfield, as well as Osterville Historical Museum's Carrott House, Cotuit Historical Society's Icehouse, the privately owned Goodspeed House in Marstons Mills, and "Brambletyde" - JFK's last Summer White House - in Hyannis Port.

Excavator, Paid Summer Internship in Field Archaeology, Scotland, CT and Newport, RI

Post Owner, Conservator, Innkeeper, Henry Crocker House (then B&B), Route 6A, Barnstable Village, MA  
Front Office Manager, Dan'l Webster Inn, Sandwich, MA  
Retail Store Manager, Yankee Accent, Inc., Osterville, MA

Barnstable Historical Commission: 1988-1996

Served on the Commission during time when there was a staffed Historic Preservation Department, and when the U. S. Customs House in Barnstable Village was run as a Town Museum in collaboration with several private village historical societies. Chaired the Trayser Museum Management Committee 1989-1991.

Cape Cod Commission's Route 6A Corridor Management Study Committee: 1993-1995

Served as local preservation advocate in one of Massachusetts' first Federally funded "Scenic Byways Programs". Presented process & findings to the 1993 National Historic Preservation Conference, Boston, MA.

Wheeler Road Association, Marstons Mills, MA: 2000-2018

President 2000-2004, Executive Committee Chair 2004-2018. Led preservation initiative to save neighborhood's historic Cape Cod Airfield, and the small-scale, rural character of Wheeler Road during exceptionally active period of growth and development. Served as WRA representative on the Town's Danforth Property Advisory Committee.

Marstons Mills Historical Society:

Active Member since 1996, President during 30<sup>th</sup> Anniversary year 2013.

Marstons Mills Village Association: 2006-2018

Served on the Board in various capacities. Committee member for the town-wide Village Visioning process for the LCP, and led group managing ongoing operations & rehabilitation of historic Burgess House and Barn.

Wianno Yacht Club, Osterville, MA: 2006- Present

Club Archivist / Historian documenting, preserving Club's collection of historical records and artifacts.

Cape Cod Maritime Museum:

Member / Volunteer since 2001, Chair, Maritime Festival Committee 2011. Chair, Board of Advisors since retirement of Holbrook Davis.

Barnstable Leadership Academy - Inside Barnstable Town Government:

Graduate of Session #1, Narrator / Guide for the Academy's "7-Villages Bus Tour" 2003 - 2019

Education:

Roger William's University, Bristol, RI, School of Architecture, Art & Historic Preservation: 2001  
B.S. in Historic Preservation, *Summa Cum Laude*, Departmental Award for Academic Excellence.  
Hamilton College, Clinton, NY: B.A. 1972

Robert P. Frazee

P. O. Box 309, 1747 Hyannis Rd., Barnstable, MA 02630  
Voice: 508-737-3119, E-mail: paddleflash@comcast.net

20 June 2023

Appointments Committee  
Barnstable Town Council Office  
367 Main Street  
Hyannis, MA 02601

Paula Schnepf, Chair

Dear Councilor Schnepf,

I would like to express interest in serving on the Barnstable Historical Commission. I served as a Commissioner previously, from about 1988 - 1996, have frequently participated in Commission meetings since that time, am familiar with the Commission's challenges & responsibilities, and believe that my training and experience make me well qualified.

On my Application Form I also checked off "Community Preservation Committee" because I am familiar with the important role it plays in funding worthy Historic Preservation projects in the Town.

I have not maintained an active Resume for some time, and officially retired last year, so hope the informal document attached will provide you with a general sense of my academic qualifications and other relevant experience.

I would be happy to meet with The Committee to answer questions and discuss my Application.

Thank you for your consideration.

Very truly,



Robert P. Frazee  
Barnstable Village (Precinct 1)

Enclosures: Application Form  
Summary of Relevant Experience

**Town of Barnstable**  
Application Form  
Board/Commission/Committee Application Form

Name: Robert P. Frazee Address: 1747 Hyannis Rd., Barnstable, MA 02630

Mailing Address: P.O. Box 309, Barnstable, MA 02630 E-mail: paddieflash@hotmail.com

Telephone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (Cell) 508-737-3119

Educational Background: BA Hamilton College 1972, BS Historic Preservation, Roger Wms. Univ. 2001

Work Experience: Gallery Mgr., Innkeeper, Hist. Bldg. Restoration, Historic Preservation Advisor, Advocate

Are you a resident and registered to vote in the town of Barnstable? Yes  No  Have you applied in the past? Yes  No  If yes, please when & which committee: Served: Barnstable Historical Commission 1988-96

**REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.**

Please check (not more than five) of interest:

<input type="checkbox"/> Airport Commission	<input type="checkbox"/> Barnstable Economic Development Commission	<input type="checkbox"/> Old Kings Hwy Historic District Commission
<input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Golf Committee	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Board of Health	<input checked="" type="checkbox"/> Historical Commission	<input type="checkbox"/> Sandy Neck Board
<input type="checkbox"/> Cable TV Advisory Committee	<input type="checkbox"/> Housing Committee	<input type="checkbox"/> Scholarship Committee
<input checked="" type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> Human Services Committee	<input type="checkbox"/> Shellfish Advisory Board
<input type="checkbox"/> Comprehensive Financial Advisory Committee	<input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission	<input type="checkbox"/> Trust Fund Advisory Board
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Infrastructure & Energy Committee	<input type="checkbox"/> Water Quality Advisory Committee
<input type="checkbox"/> Council on Aging	<input type="checkbox"/> Jane Eshbaugh Community Service Award Committee	<input type="checkbox"/> Waterways Committee
<input type="checkbox"/> Cultural Council (Mid-Cape)	<input type="checkbox"/> JFK Memorial Trust Fund	<input type="checkbox"/> Youth Commission (high school students)
<input type="checkbox"/> Disability Commission	<input type="checkbox"/> Land Acquisition & Preservation Committee	<input type="checkbox"/> Zoning Board of Appeals
	<input type="checkbox"/> Licensing Authority	

*Robert P. Frazee*  
Signature Robert P. Frazee Date 20 June 2023

**NOTE:** Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX to: 508-862-4770. Additional documents (letter of interest & resume) should be included as well. If there are no vacancies in your choice of appointment, your application will be kept on file for 2 years for future reference. Rev 06/23/18

The Committee members welcomed Nate Ludtke; he brought a friend Welmer (Junior)-de Oliveira with him who also intends on applying for an open position on the Youth Commission. Mr. Ludtke attends Sturgis West and has worked as a Barnstable a lifeguard, and volunteers at the Veterans Outreach every week.

**Town of Barnstable**  
Application Form  
Board/Commission/Committee Application Form

Name: Nate Ludtke Address: 30 Woodlark Ave

Mailing Address: P.O. Box 484 E-mail: ludtke.nate@gmail.com

Telephone: (H) 508-737-3119 (W) \_\_\_\_\_ (Cell) 774-325-8835

Please indicate highest and certifying or degree earned: B.S. in History, Sturgis West

Recent Work Experience/Employer/Profession: Lifeguard/Volunteer at VETERANS OUTREACH CENTER

Are you a resident and registered to vote in the town of Barnstable? Yes  No  Have you applied in the past? Yes  No  If yes, please when & which committee:

**REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.**

Please rank in order of preference, (not more than five)

<input type="checkbox"/> Airport Commission	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee	<input type="checkbox"/> Old Kings Hwy Historic District Commission
<input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee	<input type="checkbox"/> Golf Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Historical Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Board of Health	<input type="checkbox"/> Housing Committee	<input type="checkbox"/> Sandy Neck Board
<input type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> Human Services Committee	<input type="checkbox"/> Scholarship Committee
<input type="checkbox"/> Comprehensive Financial Advisory Committee	<input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission	<input type="checkbox"/> Shellfish Advisory Board
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Infrastructure & Energy Committee	<input type="checkbox"/> Trust Fund Advisory Board
<input type="checkbox"/> Council on Aging	<input type="checkbox"/> Jane Eshbaugh Community Service Award Committee	<input type="checkbox"/> Water Quality Advisory Committee
<input type="checkbox"/> Cultural Council (Mid-Cape)	<input type="checkbox"/> JFK Memorial Trust Fund	<input type="checkbox"/> Waterways Committee
<input type="checkbox"/> Disability Commission	<input type="checkbox"/> Open Space Committee	<input checked="" type="checkbox"/> Youth Commission (high school students)
	<input type="checkbox"/> Licensing Authority	<input type="checkbox"/> Zoning Board of Appeal

*Nate Ludtke*  
Signature Nate Ludtke Date Feb 29, 2024

**NOTE:** Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX to: 508-862-4770. Or attach your application and mail to: Committee/Barnstable@barnstable.ma.us. Additional documents (letter of interest & resume) should be included as well. Please always apply even if a vacancy does not exist, as memberships change often. If there are no current vacancies in your choices for appointments, your application will be kept on file for 2 years for future reference. Please be prepared to discuss your skill sets and any possible conflicts of interest at your interview.



The Committee members discussed tonight's interviews. The Chair of the Committee asked if any of the members wanted to make any motions tonight.

Councilor Bloom recommended Mr. Larry Decker be promoted to the full member position to a term expiring 06/30/2026, this was seconded by Councilor Burdick, all members present voted in favor of this motion.

Councilor Terkelsen made the motion to recommend to the full Council Mr. Charles "Tom" Coyle to the Council on Aging as a regular member to a term expiring 06/30/2025. This was seconded by Councilor Mendes; all members present voted in favor of this recommendation.

Councilor Burdick made the motion to recommend to the full Council Maureen Hughes to the Council on Aging as an alternate member to a term expiring 06/30/2026. This was seconded by Councilor Bloom; all members present voted in favor of this motion.

Councilor Bloom made the motion to recommend to the full Council Mr. Richards French as a member at large to a term expiring 06/30/2024. This was seconded by Councilor Mendes; all members present voted in favor of this motion with the exception of Councilor Terkelsen abstained.

Councilor Burdick made the motion to recommend to the full Council Nate Ludtke as a student member to the Youth Commission to a term expiring 06/30/2025, this was seconded by Councilor Bloom, all member present voted in favor of this motion.

The board also discussed the potential of promoting Robert Frazee from an alternate to a full member position on the Historical Commission. Councilor Terkelsen made the motion to recommend to the full Council Robert Frazee from an alternate position to a full member position on the Historical Commission to a term expiring 06/30/2026, this was seconded by Councilor Bloom, all members present voted in favor of the recommendation.

There were two candidates that were scheduled for interviews tonight, Mr. Noah Lyonais for the Youth Commission and Ms. Christine Beer for the Council on Aging that rescheduled for March 29, 2024.

Chair of Committee asked for a motion to adjourn: Councilor Burdick made the motion to adjourn, this was seconded by Councilor Terkelsen, all member voted in favor of adjourning at 5:15pm

ADJOURN: 5:15pm