

- Airport Manager's Report

11. Updates:

- ARFF/SRE Roof Replacement Update
- FBO Phase I Improvements Update
- Airport Marketing
- Airport Master Plan Update
- Airport Business Plan Update
- Cape Air Rooftop Solar Array Update
- RFP Land Development Update
- Financial Update
- CIP Update – FY2021 Submitted to the Town of Barnstable
- Budget Update/Next Steps
- Airport Rates & Charges Update
- PFOS/Public Involvement Plan & Update

11. Announcements – Commissioner's Comments

12. Matters not reasonably anticipated by the Chair

13. Adjournment – Next Meeting, February 18, 2020

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

AGENDA ITEMS

COM0120-01 – Approval of the Recommendation of Award to the Quotient Group for a three year on-call contract for Airport Marketing Services for a total Not to Exceed amount of \$75,000

MOTION to approve the recommendation of award to the Quotient Group for a three year on-call contract for Airport Marketing Services for a total not to exceed amount of \$75,000 over the three year period.

SPONSOR: Infrastructure and Marketing Subcommittee (**May be acted upon**)

COM0120-02 – Approval of the Terminal Lease Agreement Amendment Number One by and between Barnstable Municipal Airport and Jetblue Airways Corporation

MOTION to approve the five year Terminal Lease Agreement Amendment Number One for Ticket Counter, Operations, and Office Spaces by and between the Barnstable Municipal Airport and Jetblue Airways effective July 1, 2019. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

COM0120-03 – Approval of the Wash Rack Lease Agreement by and between Barnstable Municipal Airport and Avis Rent a Car System, Inc.

MOTION to approve the Wash Rack Lease Agreement by and between Barnstable Municipal Airport and Avis Rent a Car System, Inc. through June 30, 2021 with one additional 3 year option to align with the current Terminal Lease Agreement terms. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

COM0120-04 – Approval of the Wash Rack Lease Agreement by and between Barnstable Municipal Airport and the Hertz Corporation

MOTION to approve the Wash Rack Lease Agreement by and between Barnstable Municipal Airport and Hertz Corporation. through June 30, 2021 with one additional 3 year option to align with the current Terminal Lease Agreement terms. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

COM0120-05 – Discussion and Approval of Airport Fixed Base Operation Remodel Use of Additional Funds

MOTION to approve the use of additional previously appropriated funds in the not to exceed amount of \$100,000 to be used for the Airport Fixed Base Operation (FBO) Remodel Project. **SPONSOR:** Finance Subcommittee (**May be acted upon**)



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Katie R. Servis, Airport Manager
Matthew T. Elia, Assistant Airport Manager

**BARNSTABLE MUNICIPAL AIRPORT
COMMISSION MINUTES OF THE REGULAR SESSION
TUESDAY, January 21, 2020**

Commissioners Present:

John T. Griffin, Jr., Chair, Elizabeth Young, Vice Chair, Norman Weill, Clerk, James DellaMorte, Wendy Bierwirth, and John G. Flores
The meeting was held at the Barnstable Municipal Airport in the Airport Conference Room, 480 Barnstable Rd., Hyannis, MA.

Commissioners not present:

Zachery Lesinski

Yarmouth Representative:

Not present

Airport Staff Present:

Katie R. Servis, Airport Manager, Mathew T. Elia, Assistant Airport Manager and Suzanne Kennedy, Executive Assistant to the Airport Manager, Christina Lounsbury, Security/Noise Abatement Specialist

Public Members:

Chris Willenborg, Airport Solutions Group; Paul McDonough, McFarland Johnson, Inc., and Philip Geraci, Rectrix

Call To Order:

Chairman Griffin called the regular meeting of the Barnstable Municipal Airport Commission to order at 4:05 p.m. Attendance roll call was taken followed by the Pledge of Allegiance. Chairman Griffin welcomed new Commissioner John Flores.

Commissioner DellaMorte joined the meeting at 4:07 p.m.

Minutes of the previous meetings:

Minutes of the June 18, 2019 Commission meeting were approved and signed.
Minutes of the July 30, 2019 Commission meeting were approved and signed.
Minutes of the September 17, 2019 Commission meeting were approved and signed.
Minutes of the October 22, 2019 Commission meeting were approved and signed.
Minutes of the December 17, 2019 Commission meeting were approved and signed.
Minutes of the December 17, 2019 Executive Session were tabled until the end of the meeting but approved.
Commissioner Flores abstained from all of the approvals.

Public Comment:

None

Commissioners Response to Public Comment:

None

Finance Subcommittee (Commissioners DellaMorte, Weill and Bierwirth)

The Finance Subcommittee met on Tuesday, January 7, 2020. Commissioner DellaMorte read a review of the meeting (attached).

Barnstable Municipal Airport Commission
John T. Griffin, Jr., Chairman; Elizabeth Young, Vice Chairman; Norman Weill, Clerk; Zachary Lesinski, Commissioner;
James DellaMorte, Commissioner; Wendy Bierwirth, Commissioner, John G. Flores Ph. D., Commissioner

Infrastructure & Marketing Subcommittee (Commissioners Young, Lesinski and Bierwirth)

The Infrastructure & Marketing subcommittee met on Tuesday, January 7, 2020. Commissioner Bierwirth read a review of the meeting (attached).

Old Business

None

New Business:

COM0120-01 – Approval of the Recommendation of Award to the Quotient Group for a three year on-call contract for Airport Marketing Services for a total Not to Exceed amount of \$75,000

MOTION to approve the recommendation of award to the Quotient Group for a three year on-call contract for Airport Marketing Services for a total not to exceed amount of \$75,000 over the three year period. **SPONSOR:** Infrastructure and Marketing Subcommittee (**May be acted upon**)

- This agenda item was moved and read by Commissioner DellaMorte, and seconded by Commissioner Bierwirth.
- The Quotient Group (TQG) came highly recommended by a number of other airports in similar situations as HYA with lack of passenger throughput and leakage to larger nearby airports.
- A total Not To Exceed Value of \$15,000 in year one (December 2019 – June 30, 2020) and \$20,000 each year thereafter (July 1, 2020 - June 30, 2023)
- Commissioners Bierwirth and Young asked management at the subcommittee meeting to request modified standard fees as were too high and could easily exceed the annual marketing budget funds.
- The following modifications were negotiated:
 - Fees for the day rate for on-site trips were reduced from \$2,000 to \$1,000 plus airfare.
 - Note that the vast majority of meetings and correspondence will be handled via video conferencing and conference calls.
 - We also have the ability to capitalize their on-site visits with the AMPU project as they are already a sub to McFarland Johnson for this work.
 - Discount rates also apply to contractual hourly rates from \$200/hour to a low of \$150/hour based on a three-year contract.
 - Local vendors will be used for printing, advertising and media outreach as they are being used today.
- Manager Servis reviewed other airports TQG has worked with.
- The Quotient Group will assist with the four major goals of the Business Plan.
- This agenda item was unanimously approved by verbal vote.

COM0120-02 – Approval of the Terminal Lease Agreement Amendment Number One by and between Barnstable Municipal Airport and Jetblue Airways Corporation

MOTION to approve the five year Terminal Lease Agreement Amendment Number One for Ticket Counter, Operations, and Office Spaces by and between the Barnstable Municipal Airport and Jetblue Airways effective July 1, 2019. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

- This agenda item was moved and read by Commissioner Weill, and seconded by Commissioner DellaMorte.
- This past summer was JetBlue's 6th season and they show booking for next year to/from HYA/JFK in May 2020.
Commissioner Young joined the meeting at 4:37 p.m.
- The existing Lease Agreement, dated June 26, 2014 was a 5-year lease with a one-time option to renew the so called "Option Term" which expired in June 2019.
- Management brought the Lease up to then current requirements by implementing an annual 3% increase in rent, similar to recent leases, each year rather than a Consumer Price Index increase.
- Jet blue has accepted these terms and the table of future payments.
- This agenda item was unanimously approved by verbal vote.

COM0120-03 – Approval of the Wash Rack Lease Agreement by and between Barnstable Municipal Airport and Avis Rent a Car System, Inc.

MOTION to approve the Wash Rack Lease Agreement by and between Barnstable Municipal Airport and Avis Rent a Car System, Inc. through June 30, 2021 with one additional 3 year option to align with the current Terminal Lease Agreement terms. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

- This agenda item was tabled.

Barnstable Municipal Airport Commission

John T. Griffin, Jr., Chairman; Elizabeth Young, Vice Chairman; Norman Weill, Clerk; Zachary Lesinski, Commissioner; James DellaMorte, Commissioner; Wendy Bierwirth, Commissioner, John G. Flores Ph. D., Commissioner

COM0120-04 – Approval of the Wash Rack Lease Agreement by and between Barnstable Municipal Airport and the Hertz Corporation

MOTION to approve the Wash Rack Lease Agreement by and between Barnstable Municipal Airport and Hertz Corporation through June 30, 2021 with one additional 3 year option to align with the current Terminal Lease Agreement terms. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

- This agenda item was tabled.
- Manager Servis reviewed the major changes to both Wash Rack leases. This will be revisited in February.

COM0120-05 – Discussion and Approval of Airport Fixed Base Operation Remodel Use of Additional Funds

MOTION to approve the use of additional previously appropriated funds in the not to exceed amount of \$150,000 to be used for the Airport Fixed Base Operation (FBO) Remodel Project. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

- This agenda item was moved and read by Chairman Griffin, and seconded by Commissioner Bierwirth.
- This project purpose is to meet the Business Plan goal of improving General Aviation activity.
- The existing building is a joint use facility for Airport Operations, Airport Firefighting Equipment, Airport Maintenance Equipment storage and, office space. The Part 139 Inspector commented that it is not ideal to have the public (FBO) customers have access to the other areas of the current Airport facility nor is it ideal to have customers access nearby Taxiway B.
- Eventually the Airport would like to relocate the FBO related activities to another location; however, this space needs to be renovated to make it work for now.
- A welcoming and safe entrance needs to be a priority so that the public does not create an incursion on Taxiway B, which is located steps from the access door to this location.
- Project design, permitting, bid documentation, and construction oversight came in at \$32,040 from Fennick and McCredie and includes a new doorway entrance and other elements not originally anticipated.
- \$40,000 was originally set aside for the construction with \$10,000 of that \$40,000 going towards furniture. The new doorway entrance and vestibule will increase the funds needed for the project by \$95,000 (on the high end).
- A short video of the current conditions was reviewed. It is a very rustic and industrial facility with antiquated furnishings.
- The following is proposed:
 - Use the \$40,000 set aside on the FY2020 budget to fund the design, permitting and construction oversight to pay F&M for their work tasks. The remaining funds (\$7,960) will be used for furniture.
 - The construction can be funded under an existing line item that was appropriated for asset upgrades in which \$200,000 was set aside each year in 2012, 2013, and 2014 for Airport facility/asset maintenance. Currently there is \$373,815.62 remaining.
 - The Commission discussed the following issues:
 - The door seems very costly, but it does include an addition of an exterior vestibule. McFarland Johnson will provide two possible renderings of the door and location. Utilizing an existing door was not an acceptable solution. A new door is needed due to the safety issue.
 - Bathroom renovations are not included in the current cost estimates but these need upgrading as well.
 - Could a simple door be installed and the cost savings used for bathroom upgrades.
- Management will contact the FAA to see if any funding is available for the door due to the safety issues. The FAA is funding the roof replacement over the ARFF portion of the building, but not the office space.
- It was recommended that several options with associated costs be prepared for the commission to review at the next meeting to determine the best way to move forward.
- Management would like the consultant to be able to move forward on both projects. Engineering designs will be prepared by McFarland Johnson for the Roof Replacement Project and these renovations. If these are bundled together to go out to bid there might be a better response from contractors.
- Management will contact the FAA and MassDOT for possible safety issue funding. Options and associated costs for the door improvements will be reviewed at the next Commission meeting. A cost estimate from Fennick and McCredie for a master plan for the design of the building will be requested to plan long term facility usage.
- The timeline for both projects was discussed. The Roof Replacement Project can still go out to bid in March and the two projects can be separated. There would be some savings in the level of oversight from Fennick and McCredie if both projects were progressing simultaneously, so this separation may create some additional costs.
- This agenda item was tabled until the February meeting.

11. Report of Special Committees

Barnstable Municipal Airport Commission

John T. Griffin, Jr., Chairman; Elizabeth Young, Vice Chairman; Norman Weill, Clerk; Zachary Lesinski, Commissioner;
James DellaMorte, Commissioner; Wendy Bierwirth, Commissioner, John G. Flores Ph. D., Commissioner

- **Noise Report:**
 - The 2019 Year End report was provided to the Commissioners in their packets. There were a total of 40 complaints made by 18 complainants for 2019.
 - Christina Lounsbury reviewed the quarterly report of October, November, and December there were 10 complaints made by 4 complainants. Details are included in the Commissioner packets.
 - In 2001 and 2002 it was noted that the higher reported noise complaints decreased once the flight tracking system was installed to allow for actual flight information and better education of the public. Other factors that may impact an increase of complaints can be the closing of a runway, weather issues, construction projects, etc.

- **Yarmouth Representative**
 - Not present

- **Airport Manager's Report:**
 - ARFF/SRE Roof Replacement Update
 - ARFF/SRE Phase I Improvements Update
 - Both of these were already covered in the meeting
 - Airport Marketing
 - Jumpstart 2020 – Management is preparing for the event
 - March 2020 Meeting Planning Discussion
 - April 2020 Meeting Draft Presentation Review
 - May 2020 Meeting Final Presentation Review
 - Airport Master Plan Update
 - Visioning Sessions (October 21/22) - completed
 - Inventory Chapter Review - Completed
 - Planning Advisory Group (PAG) Development – invitations went out today
 - Commissioners Weill and Flores plan to attend
 - The first meetings with the stakeholders will occur 2/18/2020
 - Airport Business Plan Update – FY Q3 (March 2020)
 - A mini-update will be presented to the Commission in February
 - Cape Air Rooftop Solar Array Update
 - Glare study complete
 - FAA obstruction analysis complete
 - All elements have been provided to management
 - Construction will start March 1, 2020
 - RFP Land Development Update – on hold until reviewed as part of Airport Master Plan Update
 - Financial Update - on hold until consultant is on board
 - CIP – FY2021 Submitted to Town of Barnstable
 - Budget – FY2021 in process – will be before the Town Council in May 2020
 - Airport Rates & Charges Update (February 2020 review)
 - Modifications will be presented to the subcommittees during the February meetings
 - PFOS/Public Involvement Plan & Update
 - Horsley Witten Group has completed all of the documentation and a draft report will be given to Airport Management to review this week
 - Management will meet with the Town, and a public meeting will then be scheduled to identify the results
 - EAA Chapter 51 – Open House One Year Anniversary
 - Will be held at Rectrix on Saturday February 1st to promote general aviation

12. Announcements – Commissioner's Comments

Commissioner Griffin announced that this was Commissioner DellaMorte's final meeting. His efforts have been greatly appreciated and he will be missed. The staff presented him with a card and a signed photo of the Airport.

He has really enjoyed his time on the commission and stated it is a great group of people that have accomplished a lot in the short period of time that he has been a member. He would like to stay, but work and family take precedence.

Commissioner Weill was contacted by a tenant inquiring about the T-hangar repairs. The tenant commented how well the Airport is run by management, and how the Operations Department has gone out of their way to help him on several occasions. He did not want his name mentioned.

The vote on the Executive Session minutes from December 17, 2019 was revisited. These were unanimously approved and signed.

Ms. Kennedy reminded the commissioners to complete the "Conflict of Interest" test online. This is required every two years by the board members.

Adjournment:

Upon Motion duly made and seconded, the meeting was adjourned at 5:47 PM

The next meeting will be held on February 18, 2020.



NORMAN WEILL, CLERK

Met Tuesday, January 7th, 2020 @ 8:30 am

Commissioners DellaMorte, Weill & Bierwirth were present.

Minutes of the August 6th, 2019 Finance Subcommittee Meeting were unanimously approved & signed.

NEW BUSINESS

F0120-01 – Review and Discuss Terminal Lease Agreement Amendment Number One by and between Barnstable Municipal Airport and Jetblue Airways Corporation.

- JetBlue Terminal Lease expired in June 2019..
- The existing Lease Agreement has a one-time option to renew, which is called "Option Term"
- Management will exercise the right to "bring the Lease up to then current requirements" by implementing an annual 3% increase in rent.
- Waiting on a response from JetBlue.

Action : The agenda item was moved to the *January 21, 2020*. Full Commission meeting for approval

F0120-02 – Review and Discuss Wash Rack Lease Agreement by and between Barnstable Municipal Airport and Avis Rent a Car System, LLC.

- Wash rack lease has expired, there is a clause within the lease which allows for a "hold over" if the lease is not renewed within the term as specific in the lease.
- Currently Avis is in "hold over mode".
- Management will exercise the right to "bring the Lease up to the current requirements" by implementing an annual 3% increase in rent.
- This is presently under review by Avis.

Action : The agenda item was moved to the *January 21, 2020*. Full Commission meeting for approval

F0120-03 – Review and Discuss Wash Rack Lease Agreement by and between Barnstable Municipal Airport and the Hertz Corporation.

- Wash Rack Lease has expired
- Management will exercise the right to "bring the Lease up to the current requirements" by implementing an annual 3% increase in rent.
- This is presently being reviewed by Hertz.

Action : The agenda item was moved to the *January 21, 2020*. Full Commission meeting for approval

F0120-04 – Review and Discuss Airport Fixed Based Operation Remodel.

- Project design, permitting and construction oversight came in at \$32,040 from Fennick and McCredie.
- The following was proposed:
 - FY2020 budget \$ 40,000.00 to fund the design, permitting and construction oversight to pay F&M for their work tasks. The remaining \$7,960 will be used for furniture.
 - The construction can be funded under existing line item that was budgeted and appropriated for asset upgrades in which \$200,000 for Fiscal year 2012, 2013 & 2014 was set aside.
 - Projects with a not to exceed limit of \$150,000

Action : The agenda item was moved to the *January 21, 2020*. Full Commission meeting for approval

OLD BUSINESS

None

UPDATES:

- Airport Master Plan Update
 - Visioning Sessions (October 21/22)
 - Inventory Chapter Review - Completed
 - Planning Advisory Group (PAG) Development – invitations went out 12/31/19
- Airport Business Plan Update
 - 3rd Quarter due March 2020)
- Cape Air Rooftop Solar Array Update
 - Glare study complete
 - FAA obstruction analysis complete

Over→

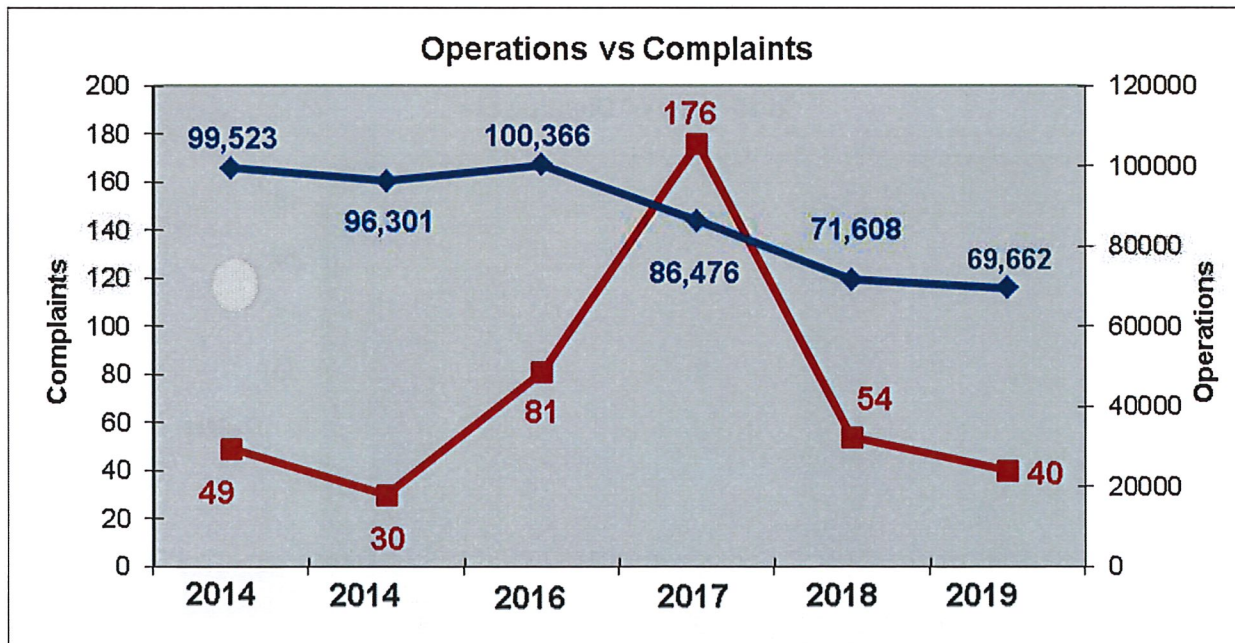
- RFP Land Development Update – on hold until reviewed as part of Airport Master Plan Update
- Financial Overview – Expense, Revenue reports were reviewed.
- CIP – FY2021 has been submitted to Town of Barnstable
- Budget – FY2021 in process - Update/Next Steps
- Airport Rates & Charges Update
 - Workshop was scheduled 01/07/20 following the Finance Subcommittee meeting
- PFOS/Public Involvement Plan & Update

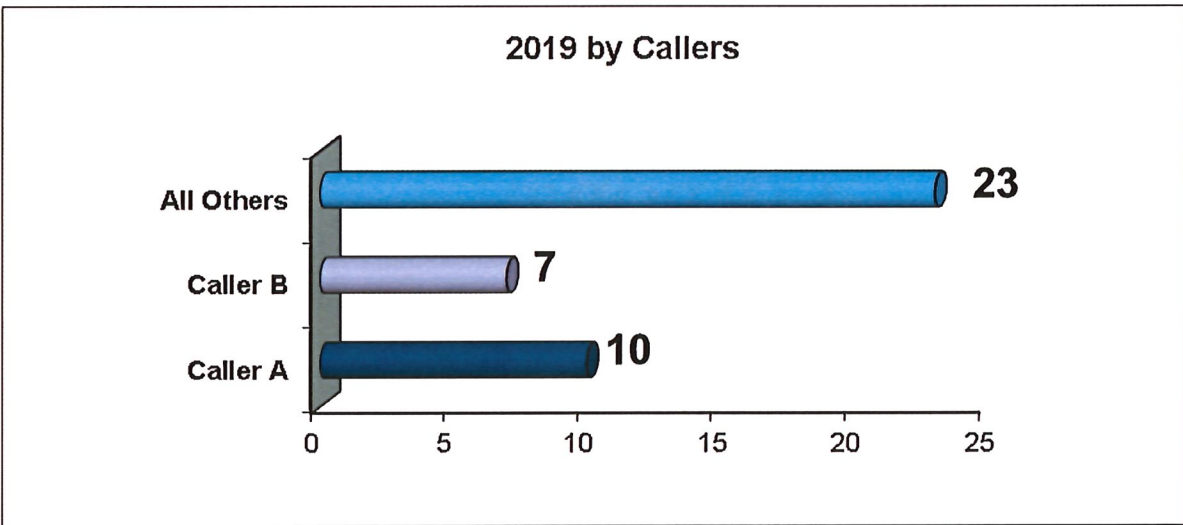
- Meeting was adjourned 9:38 a.m.



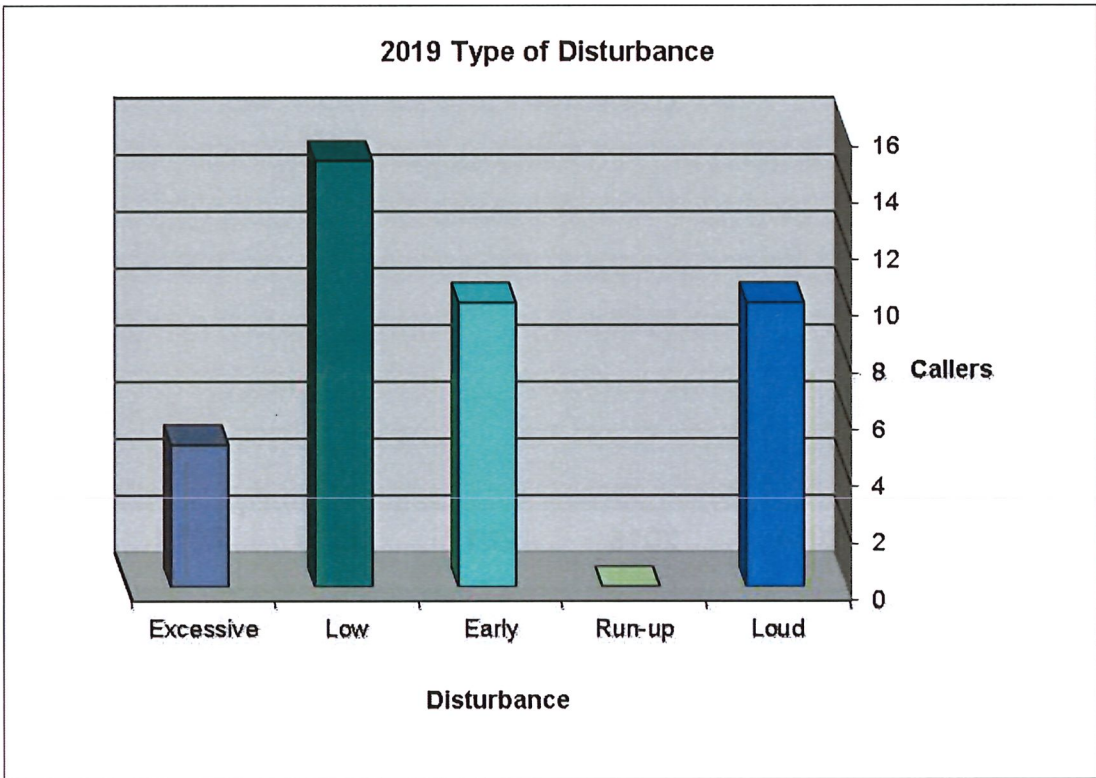
TO: Barnstable Municipal Airport Commission
FROM: Christina Lounsbury, Noise Abatement Coordinator
DATE: January 21, 2020
SUBJECT: 2019 Year-end Noise Report

During the calendar year 2019, noise disturbances from surrounding communities totaled 40 calls which was a decrease of 14 calls from 2018. Total operations for 2019 totaled 69,662 which also decreased by 1,946 (approximately only a 2% reduction in traffic) from 2018. In 2019, we did not register a noise disturbance call until May 15th, which is very unusual, but great to note.

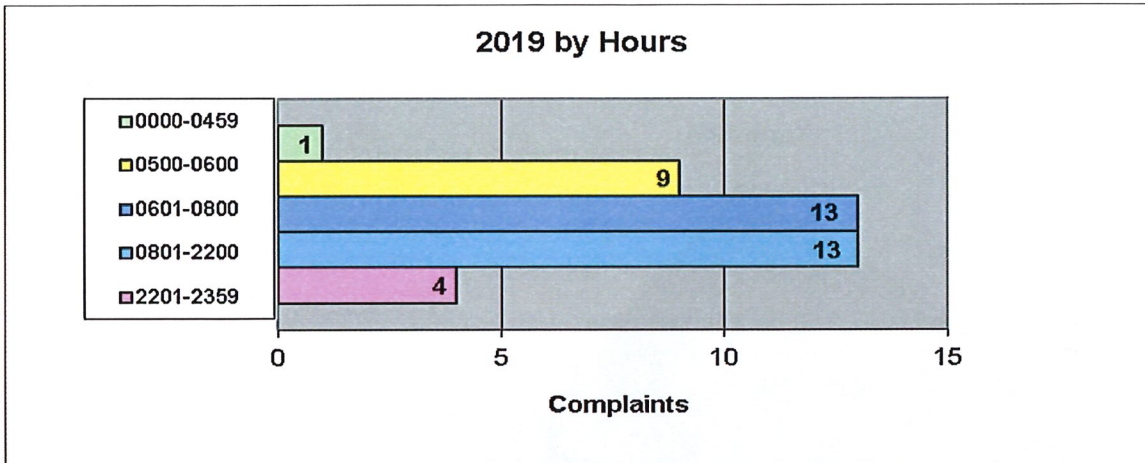




Most of the disturbances reported were one or two by callers, but we did have one caller reporting ten (10) disturbances and another reporting seven (7). The first caller has been a regular caller over the past eight years and lives in the village of Centerville. This caller receives traffic from Runway 06/24 but also a substantial amount of traffic from overflights, neither departing from nor arriving to Barnstable Municipal Airport. The second highest registering caller was a new caller from the Hyannis Park/West Yarmouth area. This caller was newer to the area and unfamiliar with the flight paths as well as the difference between IFR and VFR. This caller participated in our Community Working Group and after assistance with information on the procedures, did not report further disturbances.

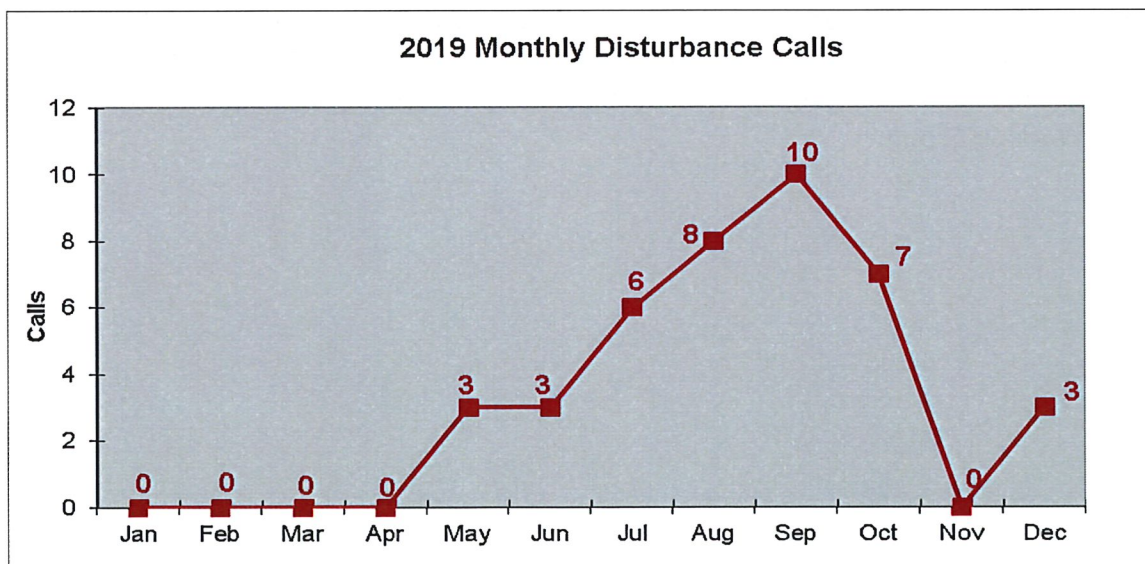


As in 2018, a perception of low altitude remains the most common reason for disturbance reports. The citizens' perception of the altitude is not questioned, but our flight tracking does record aircraft altitudes and we did not find any disturbances requiring a report to the FAA. Loud noise and early morning activity are the second and third highest disturbance calls. The fourth highest reported disturbance was due to the volume of traffic caused by summer/holiday traffic increases. Last, we did not register any complaints related to maintenance run ups during the overnight hours.

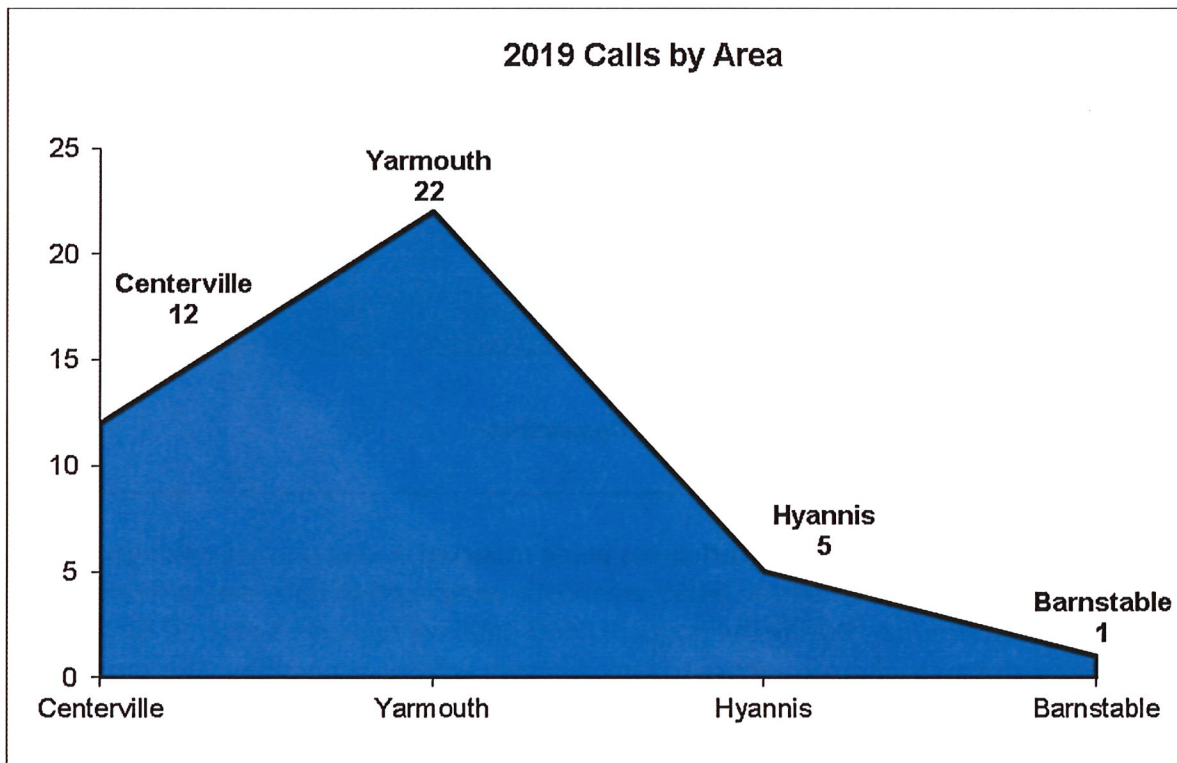


For 2019, we continue to trend with disturbances being reported during normal waking/business hours. The overnight hours, midnight to 04:59 are mostly comprised of necessary aircraft operations and only had one disturbance. During the hours of 0500-0600 we registered nine (9) disturbance reports and this is the area where we strive to limit as much activity as possible. This time frame is part of our voluntary quiet hours and our airlines tenants strive to keep activity to a minimum, but we still receive disturbance calls. Information to callers as well as reminders to our tenants continues to help reduce disturbances as much as possible.

Monthly reports of disturbances did not begin until May, which is a hopefully a positive trend that will continue into the next calendar year. Reporting the same as almost every year, our highest monthly disturbance reports are the summer season months that have the highest activity.

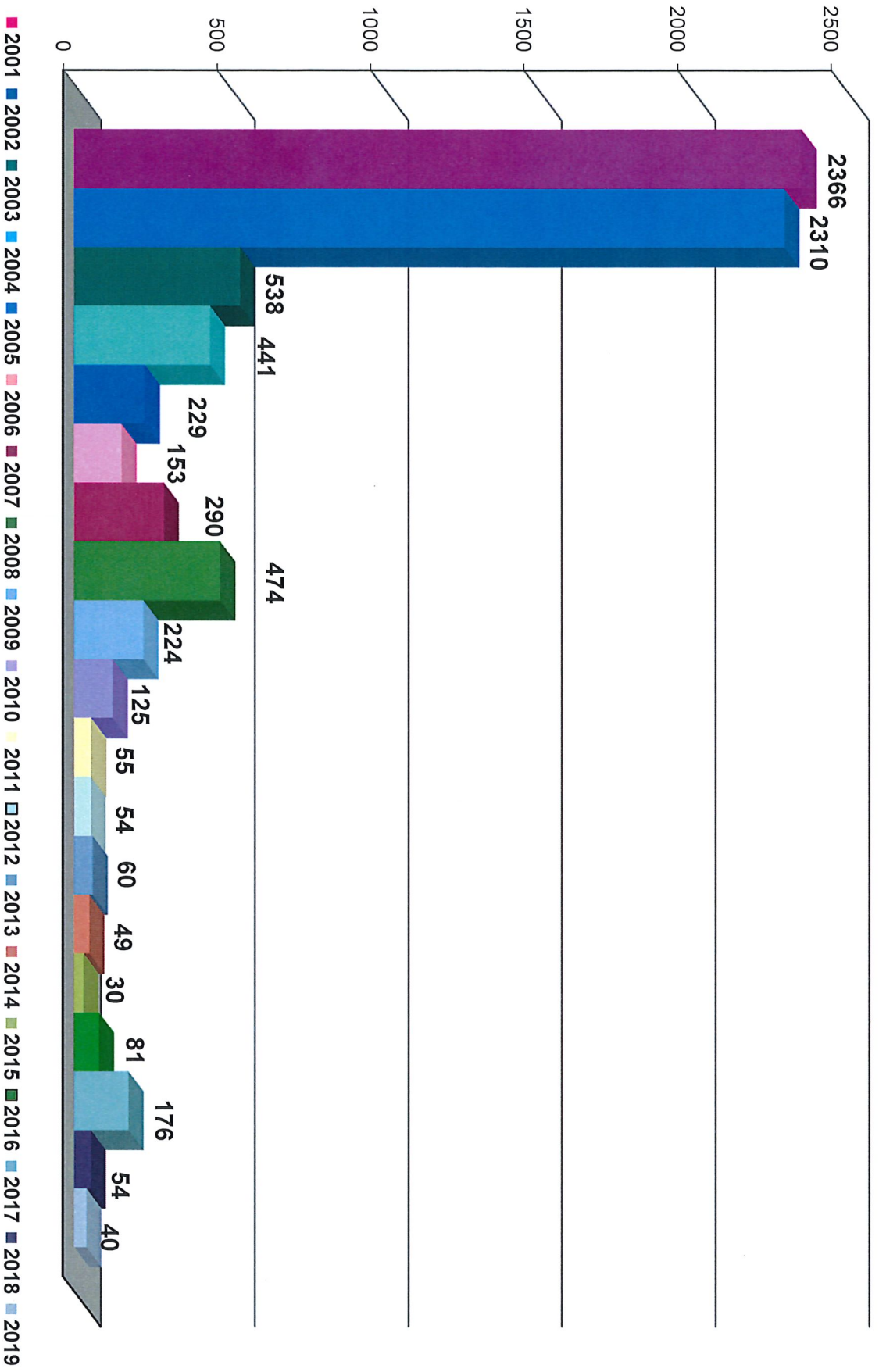


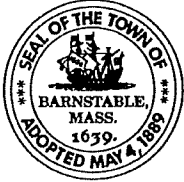
Calls by area of concern showed an increase from the Town of Yarmouth over 2018. These disturbances were from the Hyannis Park area of West Yarmouth as discussed in the callers earlier in this report.



This year we are including a graph that represents all calls for disturbance from 2001 through 2019. Again, please note that the two major declines in reports of disturbances coincide with the 2003 implementation of our flight tracking system giving us a tool to verify paths and altitudes along with our 2009 addition of a user-friendly public flight tracking portal. For 2020, the airport will continue educating the public on flight path and altitudes, quickly respond to any and all calls for disturbances, keep the lines of communication flowing between the tenants and airport on noise abatement procedures and finally encouraging community members participating in the process through our Community Working Group.

Total Disturbances 2001 - 2019





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Katie R. Servis, Airport Manager
Matthew T. Elia, Assistant Airport Manager

NOISE REPORT OCT/NOV/DEC 2019

MONTH	TOWN	COMPLAINTS	COMPLAINANTS
OCTOBER	Centerville	3	1
	Yarmouth	4	1
NOVEMBER	-----	0	0
DECEMBER	Centerville	2	1
	Yarmouth	1	1
TOTAL		10	2

Total reflects complaints counted once

2018 Quarterly Comparison

QUARTER	COMPLAINTS	COMPLAINANTS*
1 st (JAN/FEB/MAR)	10	4
2 nd (APR/MAY/JUN)	12	9
3 rd (JUL/AUG/SEP)	28	14
4 th (OCT/NOV/DEC)	4	4
TOTAL	54	22**

**Unique complainants during quarter*

*** Complainants total per year end*

Past Year/Past Quarter Comparison

	YEAR	COMPLAINTS	COMPLAINANTS
4th Quarter	2018	4	4
	2019	10	2
Year-to-date	2018	54	20
	2019	40	18

Barnstable Municipal Airport Commission
John T. Griffin, Jr., Chairman; Elizabeth Young, Vice Chairman; Norman Weill, Clerk; Zachary Lesinski, Commissioner;
James DellaMorte Commissioner, Wendy Bierwirth, Commissioner



Noise Complaint Report – October 2019

Date	Time	Name	Town	Disturbance/Response
10/04/2019	07:50	Bill Garreffi	Centerville	Caller reported very low flying aircraft over his home and wanted a response with alt. Sent letter this was an instrument (IFR) departure from Runway 33 at 1,925 feet and ¾ of a mile west of his area.
10/06/2019	17:16	Bill Garreffi	Centerville	<p>Caller reported three aircraft, low and loud over his home and wanted response.</p> <ul style="list-style-type: none"> • 10/06/19 at 5:16 p.m. – this was a visual (VFR) arrival to Runway 15 at 1,000 feet and 8/10 of a mile east • 10/06/19 at 5:40 p.m. – this was an overflight • 10/06/19 at 5:59 p.m. – this was an instrument (IFR) arrival to Runway 15 at 1,925 feet and ½ of a mile west
10/12/2019	14:17	Bill Garreffi	Centerville	Caller reported very low and very loud aircraft over his home and wanted a response Sent letter this was an instrument (IFR) departure from Runway 33 at 1,600 feet.
10/12/2019	06:16	Joanne Lekas	W Yarmouth	Resident emailed low and loud aircraft from 6:16-7:00 a.m., wanted information on the aircraft and a change in pattern. See below.
10/15/2019	06:00	Joanne Lekas	W Yarmouth	Resident emailed low and loud aircraft from 6:00-7:45 a.m., wanted information on the aircraft and a change in pattern. See below.
10/16/2019	07:17	Joanne Lekas	W Yarmouth	Resident emailed low and loud aircraft from 7:17-7:40 a.m., wanted information on the aircraft and a change in pattern. See below.
10/18/2019	05:30	Joanne Lekas	W Yarmouth	Resident emailed low and loud aircraft from 5:30-7:30 a.m., wanted information on the aircraft and a change in pattern. Email from resident and response attached.

Lounsbury, Christina

To: 'Joanne Lekas'
Cc: Servis, Katie
Subject: RE: Plane Noise
Attachments: 53 Beverly Road W Yarmouth in an IRF PATH.jpg; 53 Beverly Road W Yarmouth CORRECT VFR PATH.jpg; 53 Beverly Road W Yarmouth NOT IN VFR PATH.jpg

Good morning Ms. Lekas -

As you know, our Airport Manager Katie Servis forwarded your email to me regarding aircraft noise over your home.

Using our flight tracking system, which is also available to the public, I looked at the flight tracks yesterday morning from 6:00 a.m. through 7:45 a.m. I found a couple of things happening that I would like to explain to you with corresponding screen shot pictures from our tracking software.

First, we had some aircraft that was flying by instrument control. When weather condition at the departing airport, airport the flight will arrive at, or weather at both airports can require the pilot to fly by instrument control (IFR - instrument flight rules) and larger jet aircraft are always required to fly by instruments have a path that is a directed one and not the pilot's choice. Yesterday a few of the flights you mentioned were flying by instrument control (please see picture attached - 53 Beverly Road W Yarmouth in an IRF PATH - highlighted green track).

Second, some of the aircraft were flying visually during this time frame. I have highlighted a flight track that shows where an aircraft should fly visually (VFR - visual flight rules) that is following our requested noise abatement path (please see picture attached - 53 Beverly Road W Yarmouth CORRECT VFR PATH - highlighted green track). When they are flying visually as a departure from Runway 06 (the path I am showing) the aircraft should fly as described: Departures Runway 06 Southerly departure, maintain runway heading until reaching Route 6 (Mid-Cape Highway) and 1,000 feet minimum, then right to mouth of Parker's River, remaining East of the schools. While the visual path I have highlighted is a voluntary noise abatement flight path (VNAFP), meaning the pilot is not required to follow it, our tenant airlines and general aviation aircraft strive to comply with this request to be good neighbors.

Also during the time frame I researched, there were flights that were flying a visual path - VFR - not follow the VNAFP (please see picture attached - 53 Beverly Road W Yarmouth NOT IN VFR PATH - highlighted green track). There were four flights during these hours flying visually and not following this path. In this case, the airport will reach out to the tenant and work with them to comply with our Voluntary Noise Abatement Flight Path.

Another question you had was regarding the altitudes of the flights. I found the altitudes for the six tracks that you can see on these screen shots over your area ranged from 800 feet to 1,000 feet in altitude. While I know these altitudes seem low to you, they are a safe altitude for departing aircraft and I am sorry that you are experiencing disruptions to your sleep.

As for the frequency of aircraft over your area, there are many factors that determine why you would receive traffic. The staff of the air traffic control tower during calm weather and wind conditions, will spread out the traffic as much as there are able. The destination of the pilot can determine what runway is used as well as weather, wind and air traffic. These factors can give an area a day full of traffic, no traffic or sporadic aircraft on a daily basis.

If you would like to send me any other dates and times of disturbances, I would be happy to research them for you. Additionally, you can access our flight tracking system on our website to see live flight tracking (with a 10 minute security delay) or research historical flight tracks at the following address:
<https://www.town.barnstable.ma.us/airport/noise/trackflights.aspx>

Lastly, I would be more than happy to speak with you as well and I can be reached at 508-862-8268, Monday through Friday from 8:00 a.m. to 4:30 p.m.

Again, I am sorry that your peace has been disrupted and I will make every effort to ensure flights that are not following the voluntary path comply. Thank you for reaching out and giving me the opportunity to respond.

Have a good weekend,

Christina Lounsbury
Barnstable Municipal Airport
Security/Noise Abatement Coordinator
480 Barnstable Road
Hyannis, MA 02601
508-862-8268 p
508-775-0453 f

-----Original Message-----

From: Servis, Katie
Sent: Thursday, October 03, 2019 7:56 AM
To: 'Joanne Lekas'
Cc: Lounsbury, Christina
Subject: RE: Plane Noise

Joanne, thank you for reaching out. I am out of the office presently but I have asked Christina Lounsbury to respond to you. She is our Noise Abatement Coordinator.

Katie Riley Servis - Airport Manager
Barnstable Municipal Airport
480 Barnstable Road - 2nd Floor
Hyannis, MA 02601
Email: katie.servis@town.barnstable.ma.us
Office: 508-775-2020 Direct: 508-778-7764 Cell: 508-562-2279 "I can't remember a single time my parents ever told me not to do something I wanted to do". — Sally Ride

-----Original Message-----

From: Joanne Lekas [<mailto:joannelekas@gmail.com>]
Sent: Thursday, October 3, 2019 7:44 AM
To: Servis, Katie
Subject: Plane Noise

Good Morning Katie,

I got your name from John Flores as we were discussing the numerous and noisy planes flying over my home in West Yarmouth very early almost every morning.

The noise is deafening. It sounds like dive bombers flying overhead. This morning there were 4 planes in a row starting at about 6:30. In the last hour there have been 3-4 more. I had complained about this a few years ago and was told nothing could be done. In the past month the number of planes and level of noise has escalated quite a bit. These planes are flying so low and the noise so loud, it feels like they are going to land in my yard. I understand that planes have to fly but I would hope that alternative flight paths could be used so that not every

plane leaving the airport at these early hours has to fly overhead. There are just so many right in a row. I've been seriously sleep deprived with being woken up so early on most mornings.

My address is 53 Beverly Road, West Yarmouth.

Can anything be done about this?

Thank you,
Joanne Lekas

CAUTION: This email originated from outside of the Town of Barnstable! Do not click links, open attachments or reply, unless you recognize the sender's email address and know the content is safe!



Noise Complaint Report – December 2019

Date	Time	Name	Town	Disturbance/Response
12/11/2019	07:37	Bill Garreffi	Centerville	<p>Caller reported two very low flying aircraft over his home and wanted a response.</p> <ul style="list-style-type: none"> • 12/11/19 at 7:37 a.m. – this was an instrument (IFR) departure from Runway 33 at 1,850 feet • 12/11/19 at 7:41 a.m. – this was an instrument (IFR) departure from Runway 33 at 2,250 feet
12/18/2019	06:37	Bill Garreffi	Centerville	<p>Caller reported multiple aircraft, low and loud over his home and wanted response.</p> <ul style="list-style-type: none"> • 12/18/19 at 6:37 a.m. – this was an instrument (IFR) departure from Runway 33 at 1,750 feet • 12/18/19 at 6:41 a.m. – this was an instrument (IFR) departure from Runway 33 at 2,575 feet • 12/18/19 at 6:43 a.m. – this was an instrument (IFR) departure from Runway 33 at 2,675 feet
12/26/2019	06:36	Stephan Blenkhorn	Hyannis	<p>Caller that his is a commercial pilot from Los Angeles and that there were aircraft this am at and below 250 feet over Keyes Beach. He wanted a call back to speak about the low altitudes and noise.</p> <p><i>Spoke with caller and report that there were six arrivals to Runway 24 over this area and the altitudes were 475, 500, two at 650, 800 and 850 feet in altitude. All but one of the flights were AMA Marine Lumber and were flying VFR and one minute apart spacing while other traffic was flying IFR.</i></p>

