

# TOWN OF BARNSTABLE

NOTICE OF MEETINGS OF TOWN DEPARTMENT AND ALL TOWN BOARDS  
As Required by Chapter 28 of the Acts of 2009 which amends MGL Chapter 30 A

**NAME OF PUBLIC BODY – COMMITTEE, BOARD OR COMMISSION**

**CAPE COD GATEWAY AIRPORT COMMISSION MEETING**  
**480 Barnstable Road, Hyannis, MA 02601**

Original Agenda posted on  
07/09/2024 @ 2:29 PM

**DATE OF MEETING:** Tuesday, July 16, 2024

Added agenda Item:  
**COM0724-8**

Check below which one applies:

The Clerk's office has this meeting date already posted X

This is a special meeting which has not been posted \_\_\_\_\_

**Time:** 4:00 p.m.

**PLACE:** Airport Conference Room

**ADDRESS:** Cape Cod Gateway Airport, 480 Barnstable Road, Hyannis, MA

This meeting will be replayed via Xfinity Channel 8 or high definition Channel 1072. It may also be accessed via the Government Access Channel live video on demand archives on the Town of Barnstable's website:

<https://streaming85.townofbarnstable.us/CablecastPublicSite/?channel=1>

## 1. Call to Order

- a. This meeting of the Cape Cod Gateway Commission meeting is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, to please make their presence known.

## 2. Roll Call

## 3. Pledge of Allegiance

## 4. Minutes of the previous meetings:

June 25, 2024

## 5. Public Comment

## 6. Commissioners Response to Public Comment

## 7. Report from Sub-Committees

- Finance (*Commissioners Weill, Bailey, Guidod*)
- Infrastructure & Marketing (*Commissioners Bierwirth, DiGeorge*)

## 8. OLD BUSINESS

None

## 9. NEW BUSINESS

**COM0724-1 – Recognition of John T. Griffin, Jr. in the form of a Massachusetts State Citation and a Town Citation from the Town of Barnstable for his service to the Commonwealth in his role as Airport Commissioner for Cape Cod Gateway Airport from July 16, 1998, to June 25, 2024.**

**COM0724-2 Update from WS Development on The Landing at Hyannis.**

**COM0724-3 Approval of Travel Approval Letters for Airport Staff**

**COM0724-4 – Approval of FY2025 Option Renewal for the On-Call Contract by and between Cape Cod Gateway Airport and Pierce Cote for the PROFESSIONAL MARKETING & COMMUNICATIONS SERVICES.**

**COM0724-5 – Approval of supplemental funding for the 1992 E-One Titan Aircraft Rescue and Firefighting vehicle replacement project, tools and equipment**

**COM0724-6 – Approval of Amendment #1 of the Contract by and between Cape Cod Gateway Airport and Aloft Aviation Management LLC.**

**COM0724-7 – Approval of Amendment #1 of the Contract by and between Cape Cod Gateway Airport and Veoci.**

**COM0724-8 – Notice of public comment period on the 2024 - 2027 Department of Transportation Disadvantaged Business Enterprise (DBE) Triennial Program & Goal (Fiscal Years 2025, 2026, and 20227) per 49 CFR Part 26.**

## **10. Report of Special Committees**

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments

### **Updates:**

- Advertisement Update
- Monthly Financial Review (Finance)
- Strategic Planning Subcommittee Development Update – Mark Guidod (Chair)
  - A new date needs to be established for the 2<sup>nd</sup> meeting of the Ad Hoc Committee – August will be the first meeting
- American Airlines Update
  - Passenger numbers – see emails sent on 7/9/2024
- Electric Aviation Update
  - BETA
  - Smart Grid Program
  - EV Make Ready Charging Stations
  - CIP FY2025 Charging Stations
- WS Development Update
  - See above agenda item
- Projects Update/Status
  - Tower HVAC Project
    - Project update by Matt Elia/Chris Bostwick
  - Equipment Purchases
    - Project update by Matt Elia/Chris Bostwick
  - ARFF/Maintenance Facility Floor Drain Improvements Project
    - Project update by Matt Elia/Chris Bostwick
  - Terminal Optimization
    - Project update by Katie Servis
  - Flight Departure Procedure Analysis
    - Project update by Katie Servis
- Airport Environmental Assessment Status (<https://flyhya.com/airport-info/environmental-assessment/>)
  - Draft Environmental Assessment (EA)(the federal action)/Environmental Impact Report (DEIR) (the state action) submitted jointly - received 15 comments from the public
    - Comment Period extended into February (over 2 months review offered to the community)
  - Secretary's Certificate received – this gives us marching orders for a Scope of Work and development of the Final Environmental Assessment (EA)(the federal action)/Environmental Impact Report (FEIR)
  - August = next public meeting – meeting #5
- PFOS/Public Involvement Plan & Update

- Next status report = October 2024
- Next public informational meeting = November 2024
  - To be done in coordinate with BFTA so that the public has one meeting to attend for updates for both entities
- Upcoming Events:
  - September 2024 –
    - CCYP September 18, 2024 (Note date change)
    - Full Scale Emergency Exercise September 26, 2024
- Looking for volunteers and evaluators
  - October 24, 2024 – 4th Annual SE MA Aviation Career Fair
    - Exhibitor emails sent to previous exhibitors (about 50). I heard back from about 10 confirming they will be in attendance
    - School emails and invitations sent.
    - 15 exhibitors already signed up
    - 3 schools have already signed up

## 11. Announcements – Commissioner’s Comments

## 12. Matters not reasonably anticipated by the Chair

## 13. Adjournment – Next Meeting, August 20, 2024

Please Note: The list of matters, are those reasonably anticipated by the Commission Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

**PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITH PROPER POSTING.**

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk’s office is located.