

CAPE COD GATEWAY AIRPORT COMMISSION
Tuesday, September 17, 2024
Meeting to be held in the Airport Conference Room at 4:00 PM

- This meeting will be replayed via Xfinity Channel 8 or high-definition Channel 1072. It may also be accessed via the Government Access Channel live video on demand archives on the Town of Barnstable's website:
<https://streaming85.townofbarnstable.us/CablecastPublicSite/?channel=1>
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PUBLIC SESSION AGENDA

1. Call to Order

- a. This meeting of the Cape Cod Gateway Commission meeting is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, I must inquire whether anyone else is recording this meeting and, if so, to please make their presence known.

2. Roll Call

3. Pledge of Allegiance

4. Minutes of the previous meetings:

August 20, 2024

5. Public Comment

6. Commissioners Response to Public Comment

7. Report from Sub-Committees

- **Finance** (*Commissioners Weill, Bailey, Guidod*)
- **Infrastructure & Marketing** (*Commissioners DiGeorge, Bierwirth, vacant*)

8. OLD BUSINESS

None

9. NEW BUSINESS

COM0924-1 – Approval of the Lease Agreement by and between the Cape Cod Gateway Airport Commission and Kingsbury Aviation.

MOTION to approve the 64,000 square feet 20-year land lease by and between the Cape Cod Gateway Airport Commission and Kingsbury Aviation effective August 14, 2024, with annual increases to reach the current going rate during the first 3 years, and 3% or CPI increases thereafter. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

COM0924-2 – Approval of the Fuel Pricing Agreement by and between the Cape Cod Gateway Airport Commission and AEG Fuels.

MOTION to approve the annual Fuel Pricing Agreement by and between the Cape Cod Gateway Airport Commission and AEG Fuels effective October 1, 2024 for a minimum purchase of 100,001 gallons of Jet A. **SPONSOR:** Finance Subcommittee **(May be acted upon)**

COM0924-3 – Approval of the Fuel Pricing Agreement by and between the Cape Cod Gateway Airport Commission and Everest Fuel Management LLC.

MOTION to approve the annual Fuel Pricing Agreement by and between the Cape Cod Gateway Airport Commission and Everest Fuel Management LLC effective October 1, 2024 for a minimum purchase of 400,001 gallons of Jet A. **SPONSOR:** Finance Subcommittee **(May be acted upon)**

10. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments

Updates:

- Hyannis Hangar LLC – up for sale
- Monthly Financial Review
- Strategic Planning Subcommittee Development Update – Mark Guidod (Chair)
 - Meeting dates are as follows and will be held on the 1st floor of the terminal, Gate 1 location.
 - Session 1: Training on the MVP Strategic Planning Model (Aug 26th)
 - Session 2: Development of statements of Mission, Vision, and Philosophy (Sept 9th)
 - Session 3: Development of Goals and Objectives (Sep 16th)
 - Session 4: Final review of the Airport MVP Strategic Plan (Sep 30th)
- Airline Updates
 - American Airlines – end of season September 3
 - JetBlue – end of season September 3
 - Cape Air
- Electric Aviation Update
 - BETA
 - Smart Grid Program
 - EV Make Ready Charging Stations
 - CIP FY2025 Charging Stations
- WS Development Update
 - Take a drive by, it is looking different
- Projects Update/Status
 - Tower HVAC Project
 - Project update by Matt Elia/Chris Bostwick
 - Equipment Purchases - completed
 - ARFF/Maintenance Facility Floor Drain Improvements Project
 - Project update by Matt Elia/Chris Bostwick
 - Flight Departure Procedure Analysis
 - Project update by Katie Servis

- Airport Environmental Assessment Status (<https://flyhya.com/airport-info/environmental-assessment/>)
 - August 27 public meeting of the Final Environmental Assessment (EA)(the federal action)/Environmental Impact Report (FEIR)(the state action) – meeting #5 was at 2:00 and an in-person meeting was held at 6:00 (Town Hall Hearing Room)
- PFOS/Public Involvement Plan & Update
 - Next status report = October 2024
 - Next public informational meeting = November 2024
 - To be done in coordinate with BFTA so that the public has one meeting to attend for updates for both entities
- Upcoming Events:
 - September 2024 –
 - CCYP September 18, 2024 (Note date change) – let us know if you want tickets
 - Full Scale Emergency Exercise September 26, 2024
- Looking for volunteers and evaluators
 - October 24, 2024 – 4th Annual SE MA Aviation Career Fair
 - Exhibitor emails sent to previous exhibitors (about 50).
 - School emails and invitations sent.
 - 20 exhibitors already signed up
 - 5 schools have already signed up

11. Announcements – Commissioner’s Comments

12. Matters not reasonably anticipated by the Chair

13. Adjournment – Next Meeting, October 15, 2024

Please Note: The list of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.