



**BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD**
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Katie R. Servis, Airport Manager
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BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Thursday, May 21, 2020

Meeting to be held On-line at 4:00 PM - Via link below:

Katie Servis is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/81573012142>

Meeting ID: 815 7301 2142

One tap mobile

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Meeting ID: 815 7301 2142

Find your local number: <https://us02web.zoom.us/j/81573012142>

**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Minutes of the previous meetings:**
None
5. **Public Comment**
6. **Commissioners Response to Public Comment**
7. **Report from Sub-Committees**
 - **Finance** (*Commissioners Weill, Flores, Bailey*)
 - **Infrastructure & Marketing** (*Commissioners Young, Lesinski, Bierwirth*)

No meetings were held in May

Barnstable Municipal Airport Commission

John T. Griffin, Jr., Chairman; Elizabeth Young, Vice Chairman; Norman Weill, Clerk; Zachary Lesinski, Commissioner;
Wendy Bierwirth, Commissioner; John G. Flores, Ph.D., Commissioner; Bradley J. Bailey, Commissioner

AGENDA

8. Old Business

None

9. New Business

COM0520-01 - Approval of the Bid Award and Contract for Barnstable Municipal Airport Tree Clearing Project.

COM0520-02 - Approval of Amendment #8 to the Horsley Witten Group Contract for on-call engineering services for the Tree Removal Project in the amount of \$80,000.00

COM0520-03 - Approval of the Bid Award and Contract for Barnstable Municipal Airport Fixed Based Operation (FBO)/Aircraft Rescue and Fire Fighting (ARFF) Office Remodel Project.

COM0520-04 - Approval of the Bid Award and Contract for Barnstable Municipal Airport Procure and Deliver Snow Plow, Material Spreader with Carrier Vehicle Project.

COM0520-05 – Approval of Amendment #4 in the total amount of \$71,100.00 to the Airport Solutions Group Contract for on-call engineering services for the Replace Aircraft Rescue Fire Fighting Equipment Project in the amount of \$37,700.00 and for on-call engineering services for the Replace Airport Snow Removal Equipment Project in the amount of \$33,400.00

COM0520-06 - Approval of Amendment #3 to the Fennick McCredie Architecture Contract for a reduction to the previously approved amendment #1 for the fees associated with the ARFF Roof repair project from \$119,155.00 to \$94,850.00

COM0520-07 – Annual Nomination of Airport Commission Officers

11. Updates:

- Airport Manager Review
- ARFF/SRE Roof Replacement Update
 - Awaiting FAA Grant Award
- ARFF/SRE Phase I Improvements Update (See above)
- Airport Marketing
 - Business Plan Q4 Update - June 2020 Meetings
- Airport Master Plan Update
 - Inventory Chapter Review-Completed
 - Forecast Chapter – Completed
 - Environmental Chapter – Completed
 - Interim Report - Completed
 - Planning Advisory Group (PAG) Development - meeting in June 2020 (virtual)
- Airport Tenant Construction Policy & Green Technologies Implementation – June 2020 Infrastructure meeting
- CIP Update – Modified FY2021 Submitted to the Town of Barnstable and Approved by Town Council on April 17th 2020
- Budget Update – Modified FY2021 Submitted to the Town of Barnstable and on docket for June 4 Town Council Approval
- Airport Rates & Charges Update (2021 review post-COVID19)
- PFOS/Public Involvement Plan & Update/Mitigation
 - Bid opening for project June 5
 - Project completion September 30
- Airport Events – None
- Do not forget:
 - Terminal Mobile and/or Tee-shirt (Howard Boddington)
 - 90th Anniversary for Boardman/Polando Flight (date?)

11. Announcements – Commissioner’s Comments

12. Matters not reasonably anticipated by the Chair

13. Adjournment – Next Meeting, June 16,, 2020

Barnstable Municipal Airport Commission

John T. Griffin, Jr., Chairman; Elizabeth Young, Vice Chairman; Norman Weill, Clerk; Zachary Lesinski, Commissioner;
Wendy Bierwirth, Commissioner; John G. Flores, Ph.D., Commissioner; Bradley J. Bailey, Commissioner

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

AGENDA ITEMS

COM0520-01 - Approval of the Bid Award and Contract for Barnstable Municipal Airport Tree Clearing Project.

MOTION to approve the Bid Award and Contract for the Barnstable Municipal Airport Tree Clearing Project to Northern Tree Service in the amount of \$541,222.00. **SPONSOR:** Management (**May be acted upon**)

COM0520-02 - Approval of Amendment #8 to the Horsley Witten Group Contract for on-call engineering services for the Tree Removal Project in the amount of \$80,000.00

MOTION to approve Amendment #8 to the Horsley Witten Group Contract for on-call engineering services for the Tree Removal Project in the amount of \$80,000. **SPONSOR:** Management (**May be acted upon**)

COM0520-03 - Approval of the Bid Award and Contract for Barnstable Municipal Airport Fixed Based Operation (FBO)/Aircraft Rescue and Fire Fighting (ARFF) Office Remodel Project.

MOTION to approve the Bid Award and Contract for the Barnstable Municipal Airport FBO/ARFF Office Remodel Project to Kneeland Construction Corp. in the amount of \$148,100.00. **SPONSOR:** Management (**May be acted upon**)

COM0520-04 - Approval of the Bid Award and Contract for Barnstable Municipal Airport Procure and Deliver Snow Plow, Material Spreader with Carrier Vehicle Project.

MOTION to approve the Bid Award and Contract for the Barnstable Municipal Airport Snow Plow and Material Spreader with Carrier Vehicle Purchase to Wausau Equipment in the amount of \$269,924.00. **SPONSOR:** Management (**May be acted upon**)

COM0520-05 – Approval of Amendment #4 in the total amount of \$71,100.00 to the Airport Solutions Group Contract for on-call engineering services for the Replace Aircraft Rescue Fire Fighting Equipment Project in the amount of \$37,700.00 and for on-call engineering services for the Replace Airport Snow Removal Equipment Project in the amount of \$33,400.00

MOTION to approve Amendment #4 in the total amount of \$71,100 to the Airport Solutions Group Contract for on-call engineering services for the Replace Airport Snow Removal Equipment Project in the amount of \$33,400.00 and for on-call engineering services for the Replace Aircraft Rescue Fire Fighting Equipment Project in the amount of \$37,700.00. **SPONSOR:** Management (**May be acted upon**)

COM0520-06 - Approval of Amendment #3 to the Fennick McCredie Architecture Contract for a reduction to the previously approved amendment #1 for the fees associated with the ARFF Roof repair project from \$119,155.00 to \$94,850.00

MOTION to approve Amendment #3 to the Fennick McCredie Architecture Contract for a reduction to the previously approved amendment #1 for the fees associated with the ARFF Roof repair project from \$119,155.00 to \$94,850.00 **SPONSOR:** Management (**May be acted upon**)