



BARNSTABLE MUNICIPAL AIRPORT
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BARNSTABLE MUNICIPAL AIRPORT COMMISSION
Tuesday, November 27, 2018

Meeting to be held in the Airport Conference Room at 4:00 PM

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **Minutes of the previous meetings:**
 - September 25, 2018
 - October 16, 2018
 - October 31, 2018 Special Meeting
4. **Public Comment**
5. **Commissioners Response to Public Comment**
6. **Report from Sub-Committees**
 - **Finance** (*Commissioners Cobb, DellaMorte, Berlandi*)
 - **Infrastructure & Marketing** (*Commissioners, Young, Lesinski, Weill*)

AGENDA

7. **Old Business**
 - BMA0718-06 – Review and Approval of BMAC Rules of Procedure**
8. **New Business:**
 - BMA1118-01 – Approval of the Contract with McFarland-Johnson Inc. for On-Call Planning Services**
 - BMA1118-02 – Approval of the Contract with Airport Solutions Group for On-Call Engineering Services**
 - BMA1118-03 – Approval of NE Aircraft Detailing Access Agreement Modification**
9. **Report of Special Committees**
 - Noise Report (July, October, January, April)
 - Yarmouth Representative Comments
 - Airport Manager's Report
 - Situational Report
 - Implementation Update – Mobile Fuel Sales
10. **Announcements – Commissioner's Comments**
11. **Matters not reasonably anticipated by the Chair**
12. **Adjournment – Next Meeting, December 19, 2018**

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

AGENDA ITEMS

BMA0718-06 – Review and Approval of BMAC Rules of Procedure

MOTION to approve the Rules of Procedure for the Barnstable Municipal Airport Commission as amended effective October 16, 2018. **SPONSOR:** Commissioner Berlandi **(May be acted upon)**

BMA1118-01 – Approval of the Contract with McFarland-Johnson Inc. for On-Call Planning Services

MOTION to approve the Barnstable Municipal Airport contract with McFarland-Johnson Inc. for On-Call Planning services for a three (3) year term. The maximum amount for State and Federally funded Airport Improvement Projects (AIP) shall not exceed \$2,625,000.00 total for the three years; and the locally funded Capital Improvement Projects (CIP) shall not exceed \$42,000.00 per year for a not to exceed total value of \$2,751,000.00 over the three year period. **SPONSOR:** Finance Subcommittee **(May be acted upon)**

BMA1118-02 – Approval of the Contract with Airport Solutions Group for On-Call Engineering Services

MOTION to approve the Barnstable Municipal Airport contract with Airport Solutions Group for On-Call Engineering services for a three (3) year term. The maximum amount for State and Federally funded Airport Improvement Projects (AIP) shall not exceed \$20,936,000.00 total for the three years; and the locally funded Capital Improvement Projects (CIP) shall not exceed \$60,000.00 per year for a not to exceed total value of \$21,116,000.00 over the three year period. **SPONSOR:** Finance Subcommittee **(May be acted upon)**

BMA1118-03 – Approval of NE Aircraft Detailing Access Agreement Modification

MOTION to approve the modification to the approved NE Aircraft Detailing Access Agreement to reduce the pollution insurance requirements and to limit the specific cleaning products that the company is approved to use. . **SPONSOR:** Finance Subcommittee **(May be acted upon)**